

# Windsor



## CHARTER ACADEMY

GROWING LIFE-LONG LEARNERS

### October Regular Session

October 22, 2020

**Elementary  
School**

*680 Academy Ct.  
Windsor, CO 80550*

**Middle  
School**

*810 Automation Dr.  
Windsor, CO 80550*

**Early  
College  
High School**

*810 Automation Dr.  
Windsor, CO 80550*

October 22, 2020

Regular Session @ 6:00 p.m.

## Executive Board

**John Feyen, President**  
**Carolyn Mader, Vice President**  
**Donna James, Treasurer**  
**Kevin Albertsen, Secretary**  
**Sherry Bartmann, Member**  
**Carolyn Mader, Member**  
**Jim Zacheis, Member**

*The Executive Board would like to welcome all WCA community members, citizens, and staff. The meeting time is dedicated to the mission and vision of Windsor Charter Academy. There is an opportunity during Member, Citizen and Staff Communications to address the Executive Board. Discussions of agenda items during the course of the meeting are limited to the board members unless otherwise requested by a board member.*

## Agenda

- 1.0 Opening of the Meeting**
- 2.0 Citizen Communication**
- 3.0 Reports**
- 4.0 Items for Information**
- 5.0 Items for Action**
- 6.0 Consent Agenda**
- 7.0 Executive Session**
- 8.0 Adjournment**

## VISION STATEMENT

Where students are educated, empowered, and equipped to reach their highest potential.

## MISSION STATEMENT

Windsor Charter Academy provides our students with a solid academic foundation through our K-8 Core Knowledge and our rigorous 9-12 early college high school curricula. Our culture empowers our students to achieve academic excellence through critical thinking, character development, and a love for lifelong learning.



## TABLE OF CONTENTS

1.0	Opening of Meeting	7
2.0	Citizen Communication	8
3.0	Reports	8
4.0	Items for Information	14
5.0	Items for Action	14
6.0	Consent Agenda	15
7.0	Executive Session	15
8.0	Adjournment	16
9.0	Appendix 1.0 Executive Board Minutes	20
10.0	Appendix 2.0 First Read Policies	44
11.0	Appendix 2.0 Executive Director Evaluation Tool	44
12.0	Appendix 3.0 Second Read Policies	44
13.0	Appendix 4.0 HVAC Bids	44
14.0	Appendix 5.0 Financials	44



**Executive Board Agenda  
October 22 2020**

**Regular Session: 6:00 p.m.**

**1.0 Opening of Meeting**

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Mission Statement
- 1.5 Adoption of Agenda
- 1.6 Approval of Minutes

September 24, 2020 Regular Session

**2.0 Citizen Communication**

This is an opportunity to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to five minutes. Any person desiring to speak during this time should complete a comment card provided on the table near the entrance or from the Executive Board Secretary.

**3.0 Reports**

- 3.1 Executive Director Report
- 3.2 Executive Board Reports

**4.0 Items for Information**

- 4.1 2020 Annual Audit
- 4.2 Executive Board Biographies

**5.0 Items for Action**

- 5.1 2020 Annual Audit
- 5.2 2020-2021 Amended Budget, First Read
- 5.3 Executive Director Evaluation Tool
- 5.4 Policy IHADA Concurrent Enrollment, First Read

**6.0 Consent Agenda**

- 6.1 Personnel

**6.2** Second Read Policies

**6.3** HVAC Bids

**6.4** Financials

## **7.0 Executive Session**

A Board of Education, upon the affirmative vote of a quorum present, may convene in executive session at a regular or special meeting. The Board is not allowed to adopt any proposed policy, resolution, regulation, or take any formal action at an executive session that is not open to the public. Prior to convening in executive session, the Board is required to refer to the specific citation to statute authorizing it to meet when it announces the session. The Board may hold an executive session to:

1. Conduct discussions regarding the purchase, acquisition, lease, transfer or sale of property, C.R.S. §24-6-402(4)(a)
2. Conduct conferences with the Charter's attorney for the purpose of receiving legal advice on a particular matter, C.R.S. §24-6-402(4)(b)
3. Discuss matters which are required to be kept confidential by federal or state law, rules or regulations. In such cases, the Executive Board must announce the specific citation of the law, rule, or regulation which provides for confidentiality, C.R.S. §24-6-402(4)(c)
4. Discuss security arrangements or investigations, C.R.S. §24-6-402(4)(d)
5. Conduct discussions regarding the Charter's position, strategies, and bargaining instructions regarding collective bargaining negotiations, C.R.S. §24-6-402(4)(e)
6. Discuss personnel matters, subject to the limitations discussed below. If the employee who is the subject of the discussions desires the discussions occur in open meeting, the discussions must be held in open meeting, C.R.S. §24-6-402(4)(f)
7. To consider any documents which are protected from disclosure by the Colorado Open Records Act, C.R.S. §24-6-402(4)(g)
8. Discuss individual students where public disclosure would adversely affect the person or persons involved, C.R.S. §24-6-402(4)(h)

## **8.0 Adjournment**



**Executive Board Minutes  
October 22, 2020**

**1.0 Opening of the Meeting**

**1.1 Call to Order**

The meeting was called to order at 6:08 p.m.

**1.2 Roll Call**

***Executive Board Members Present***

John Feyen, Executive Board President  
Carolyn Mader, Executive Board Vice-President  
Donna James, Executive Board Treasurer  
Kevin Albertsen, Executive Board Secretary  
Sherry Bartmann, Executive Board Member

***Staff Present***

Rebecca Teeples, Executive Director  
SarahGennie Colazio, Director of Finance & HR

**1.3 Pledge of Allegiance**

**1.4 Mission Statement**

Windsor Charter Academy provides our students with a solid academic foundation through our K-8 Core Knowledge and our rigorous 9-12 early college high school curricula. Our culture empowers our students to achieve academic excellence through critical thinking, character development, and a love for lifelong learning.

**1.5 Adoption of Agenda**

A motion was made by Donna James and seconded by Sherry Bartmann to approve the October 2020 Regular Session agenda. Members voted the following: Albertsen,

aye; Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

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### **1.6 Adoption of the Minutes**

A motion to approve the minutes for the September 24, 2020 Regular Session was made by Kevin Albertsen and seconded by Donna James. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye Feyen, aye. The motion passed unanimously.

## **2.0 Citizen Communication**

There were not any parents that shared citizen communication at the Executive Board Regular Session.

## **3.0 Reports**

### **3.1 Executive Director's Report**

#### ***Enrollment***

Our projected October Count is 1482.5. This year's budget was based on 1450 students.

#### ***Online Learners Portal***

With the transition from first quarter to second quarter, 20 elementary school and 7 middle school students are returning to in-person learning. 194 students will remain online learning during second quarter.

#### ***Summer Internship Program***

WCA is developing a Summer Internship Program for our high school students. This initiative has been spearheaded by Mia Dellanini, Courtney Stone, and a set of dedicated parents. WCA was able to put together a framework for the Summer Internship Program, put together a flyer, and market the initiative to our parents and to our broader community. Our advertisement was published in a news release for the Windsor Chamber of Commerce. We will continue to market this initiative to our local business community in hopes of establishing a stronger school-community partnership that creates learning opportunities for our students!

#### ***Board Elections***

Our Board Elections will begin next week. WCA built an election webpage to ensure all of our candidates had equal representation and that our parent population could easily access voting information. Through a planned email campaign, a candidate

spotlight was sent out for each candidate. The Election Committee gathered candidate information and hosted a Q&A session.

### **Parent Education & Safety Seminars**

Later this month, WCA's Safety Committee will host its first Parent Education & Safety Seminar on cyber safety. To promote this program, WCA has built a new webpage dedicated to each seminar where WCA families and members of the public can register to attend. In addition, a Facebook event campaign was created to boost this event to our greater community. These seminars are a great way to engage our greater community in WCA activities and highlight our true dedication to school safety and student wellbeing!

### **Branding and Design Improvements**

Over the last few weeks, WCA has launched a series of new email templates featuring cleaner lines and simpler design. We now have dedicated email templates for Dr. Teeple's quarterly updates, general email announcements, and The Firebird Word. Our overarching goal is to ensure that our parents can easily access information that they need and that the information they consume is easily read and referenced back to, if required. WCA's intention is also to ensure that Dr. Teeple's role is clearly defined as a system-wide leader and that we highlight high-level strategic initiatives in her quarterly updates. In addition, we want to ensure that each of our three schools have an identity of their own, but are also seen as a distinct part of a unified system.

### **Teacher Professional Development**

In an effort to support our staff with the challenges presented this year, our instructional coaches will be offering professional development through two book studies beginning in the second quarter. The first book, Teaching in the Post COVID Classroom, will provide guidance on cultivating class communities with students on campus, at home, or both, and assist teachers in designing effective distance learning plans. The second book, Fostering Resilient Learners, will provide teachers with insight on understanding what trauma is and how it hinders the learning, motivation, and success of all students in the classroom.

### **Communications Upgrade**

In partnership with our Facilities Management Department, the Innovation Department will be overseeing the complete replacement of the intercom system at the elementary school and an upgrade to their phone system. These two projects will improve the overall quality and effectiveness of the two systems, given the fact that the elementary school facility is 20 years old.

### **Facilities Work**

Our middle school patio expansion project was completed. Outdoor seating should arrive in the near future. This new area will be a great benefit for our students.



## Elementary School

WCA is so proud of our staff for implementing safety protocols that have enabled us to be 100% in person for the first quarter. Our first AVID implementation walk-through showed that teachers are implementing WICOR across grades K-5. Elementary school cohorts were expanded to a grade level, enabling teachers to group students according to their instructional need for WIN and math groups in grades 3-5. This change created an opportunity for teachers to have an uninterrupted 40-minute lunch. Fall conferences were completed. The majority of conferences were held via Zoom, while some conferences were held in person.

## Middle School

Middle school grade-level teachers worked with administrators to identify the needs of students based on obstacles students are facing. Based on this data, teachers and administrators have created differentiated plans to support all learners in being successful academically. Administration from the middle school has conducted planning conversations, multiple walkthrough observations of every classroom teacher and has completed formal observations of all teachers by the end of first quarter. Middle school staff and students celebrated the successful completion of the first quarter and the start of the second quarter with in-person learning four days each week. Students participated in advisory competitions, team-building activities and had the opportunity to learn about cyber safety from the Weld County District Attorney's office on October 15<sup>th</sup> and 16<sup>th</sup>.

## High School

The high school hosted a parent information sessions for all ninth through eleventh grade families to discuss PrepWorks and planning for college. Senior students participated in SAT testing. Administration completed implementation walkthroughs to see teachers in action as they taught lessons using all five aspects of WICOR (writing, inquiry, collaboration, organization, and reading). Staff celebrated our senior class of 2021 with a Senior Week where they received Class of 2021 masks, walked the red carpet, had a BBQ, and turned in their graduation packets to Jostens.

## Executive Board Calendar

CALENDAR PREVIEW OF THE MONTH AHEAD			
Date	Time	Event	Location
October 21 <sup>st</sup> -28 <sup>th</sup>		Board Elections	Online/MS on 28 <sup>th</sup>
October 29 <sup>th</sup>	6:00 p.m.	Safety Seminar: Cyber-safety	Zoom
November 4 <sup>th</sup>	3:45 p.m.	Safety Committee: Physical Security Enhancements	Zoom
November 5 <sup>th</sup>	3:45 p.m.	Education Committee	Zoom
November 12 <sup>th</sup>	6:00 p.m.	Safety Seminar: Vaping & Drugs	Zoom
November 16 <sup>th</sup>	3:45 p.m.	Education Committee	Zoom
November 18 <sup>th</sup>	3:45 p.m.	Safety Committee: Parent Education	Zoom
November 19 <sup>th</sup>	3:30 p.m.	Finance Committee	Zoom

## 3.2 Executive Board Reports

### 4.0 Items for Information

#### 4.1 2020 Annual Audit

#### 4.2 Executive Board Biographies

### 5.0 Items for Action

#### 5.1 2020 Annual Audit

A motion was made to approve the 2020 annual audit by Donna James and seconded by Carolyn Mader. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

#### 5.2 2020-2021 Amended Budget, First Read

A motion was made to approve the 2020-2021 amended budget on first read by Donna James and seconded by Carolyn Mader. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

#### 5.3 Executive Director Evaluation Tool

A motion was made to approve the updated Executive Director evaluation tool by Donna James and seconded by Kevin Albertsen. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

#### 5.4 IHCDCA Concurrent Enrollment, First Read

A motion was made to approve Policy IHCDCA Concurrent Enrollment on first read by Kevin Albertsen and seconded by Sherry Bartmann. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

### 6.0 Consent Agenda

#### 6.1 Personnel

##### **Appointments**

**6.1.1** Candra Campbell, ES Paraprofessional

**6.1.2** Matthew Frerich, HS Vex Robotics Coach

**6.1.3** Ildiko Hetesi, Substitute Teacher

- 6.1.4 Veronika Horrt, ES Paraprofessional
- 6.1.5 Pamela Ivey, Classified Substitute
- 6.1.6 Jill Maravilla-Allen, Substitute Teacher
- 6.1.7 Arden Walston, Classified Substitute
- 6.1.8 Philip Winn, Custodian
- 6.1.9 Cynthia Youngdahl Behrends, Substitute Teacher

## **6.2 Second Read Policies**

- 6.2.1 EBBA-R Prevention of Disease/Infection Transmission-Regulation
- 6.2.2 ADC Tobacco-Free Schools
- 6.2.3 GBA Open Hiring/Equal Employment Opportunity
- 6.2.4 JB Equal Educational Opportunities
- 6.2.5 JICDD Violent & Aggressive Behaviors
- 6.2.6 JE Student Attendance
- 6.2.7 JICDE Bullying Prevention and Education
- 6.2.8 AC-R-2 Sexual Harassment Investigation Procedures (Title IX)
- 6.2.9 GBGA Staff Health and Medical Examination Requirements
- 6.2.10 JII Student Complaints and Grievances
- 6.2.11 JLCC Students with Communicable Diseases
- 6.2.12 JICA Dress Code

## **6.3 HVAC Bids**

- 6.3.1 Fort Collins Heating & Air; Air Experts; and IMS Heating and Air

## **6.4 Financials**

- 6.4.1 September Financials

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A motion to approve the Consent Agenda was made by Donna James and seconded by Sherry Bartmann. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

## **7.0 Executive Session**

There was no Executive Session at the October 2020 Executive Board meeting.

## **8.0 Adjournment**

A motion to adjourn the October 22, 2020 Regular Session was made by Sherry Bartmann and seconded Donna James. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously. The meeting adjourned at 7:16 p.m.



# **Appendix**



## 1.0 September Executive Board Minutes

### Executive Board Minutes September 24, 2020

#### 1.0 Opening of the Meeting

##### 1.1 Call to Order

The meeting was called to order at 6:11 p.m.

##### 1.2 Roll Call

###### ***Executive Board Members Present***

John Feyen, Executive Board President  
Carolyn Mader, Executive Board Vice-President  
Donna James, Executive Board Treasurer  
Kevin Albertsen, Executive Board Secretary  
Sherry Bartmann, Executive Board Member  
Jenny Ojala, Executive Board Member  
Jim Zacheis, Executive Board Member

###### ***Staff Present***

Rebecca Teeples, Executive Director

#### 1.3 Pledge of Allegiance

##### 1.4 Mission Statement

Windsor Charter Academy provides our students with a solid academic foundation through our K-8 Core Knowledge and our rigorous 9-12 early college high school

curricula. Our culture empowers our students to achieve academic excellence through critical thinking, character development, and a love for lifelong learning.

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### **1.5 Adoption of Agenda**

A motion was made by Carolyn Mader and seconded by Donna James to approve the September 2020 Regular Session agenda, adding item 2.1 Student Celebrations. Sherry Bartmann made a motion to approve the amended agenda and Jenny Ojala seconded the motion. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Zacheis, aye; Feyen, aye. The motion passed unanimously.

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### **1.6 Adoption of the Minutes**

A motion to approve the minutes for the August 27, 2020 Regular Session was made by Donna James and seconded by Jim Zacheis. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Zacheis, aye; Feyen, aye. The motion passed unanimously.

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## **2.0 Citizen Communication**

There were not any parents that shared citizen communication at the Executive Board Regular Session.

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### **2.1 Student Celebrations**

A motion was made to table 2.1 Student Celebrations by Donna James and seconded by Jim Zacheis. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Zacheis, aye; Feyen, aye. The motion passed unanimously.

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## **3.0 Board Candidates**

President Feyen turned the time over to Adriana Douglas, a member of the Election Committee. She introduced the candidates that were running for the Board. Sherry Bartmann and Carolyn Mader gave their speeches as the meeting. Adriana Douglass turned the time back over to President Feyen.

**3.1** Sherry Bartmann

**3.2** Elaine Hungenberg

**3.3** Carolyn Mader

**3.4** Hunter Rivera

**3.5** Aaron Smith

## 4.0 Reports

### 4.1 Executive Director's Report

#### ***Enrollment***

Currently there are 1503 students that are enrolled at Windsor Charter Academy Schools. This year's budget was based on 1450 students.

#### ***Food Services***

- The USDA extended waivers for the Summer Food Service Program (SFSP). The SFSP is the same program WCA operated under for our emergency feeding program from March until June. This allows any student under the age of 18 to receive a free breakfast and lunch. These extensions are expected to last until December 31<sup>st</sup>.
- While school meal counts were low at the beginning of the school year, with the extension of the waiver, school meal counts have increased significantly. On September 11<sup>th</sup>, for example, WCA served a record-breaking 424 lunches at the elementary school.
- Numbers for our Wednesday meal distribution pick-up for online only and hybrid students have also increased with the waiver extension.

#### ***Online Learners Portal***

For our online learners, we built a new webpage so that our families and students have a single location to access all of their online learning. Students can access their teacher webpages, Edmentum portal, and Google Classroom. Families can also stay up-to-date on all of our Monday Messages.

#### ***COVID-19 Website***

Each week, we add new information to our COVID-19 webpage, including quarantine information, return-to-school protocols, and information from the county and state. This has been a useful resource to our families!

#### ***Board Elections***

WCA's election website is now live! We have sent out several reminders to our families about serving as part of the Board Committee as well as submitting an application to serve as a board member. Elections will be held in October so there will be several more communication pieces coming out, including candidate spotlights and election information.

#### ***Technology***

Over the summer, the Innovation Department was able to upgrade the network and increase the number of wireless access points in both buildings, providing stronger connectivity and faster internet speeds. Our technology team has done an amazing job of ensuring that the technology needs of our staff, students and families are being

met, evident in the distribution of Chromebooks to all students in grades 6-12 and to the 92 elementary students that are learning remotely.

### ***Instructional Coaching***

Instructional coaches have been busy coaching teachers and providing professional development to support them during the start of the school year. Topics for professional development have included AVID, standards-based lesson planning, goal setting, and classroom management. Coaches have also met one-on-one with all new inductees and have provided guidance and support during their first Induction meeting. Instructional Coaches have also participated in instructional coach training and will be starting the 8-week virtual professional development workshop, "Instructional Coaching: An Introduction" with Jim Knight.

### ***Online Learners***

Our elementary school has 96 students or 12.4% (110 students last month) that are enrolled in our online learning programs. Our middle school has 61 or 15.9% online learning students (70 students last month). Our high school has 32 or 9.3% online learning students (34 students last month). Overall, 12.6% of our students are in online learning programs for the first quarter of instruction. Overall, there is a difference of 25 students from our last board meeting. Several families moved from online to in-person or home-school after the start of the school year.

### ***Elementary School***

10. Teachers analyzed reading benchmark data during grade-level data digs to determine which students need additional Tier II interventions. Teachers worked with administration to create a schedule so that teachers can provide reading interventions to their own cohort of students throughout the day.
11. Administration has worked to create schedules and processes to ensure that cohorts of students stay together.
12. The Driveline App has been instrumental for improving the pick-up process, given the parameters of social distancing with non-cohorts.

### ***Middle School***

- Administration has conducted planning conversations with teachers, as well as multiple walkthrough observations of every classroom teacher. Formal observations of all teachers will be completed by the end of first quarter.
- Teachers and administrators have analyzed student assessment data, and student performance in classes (in-person, remote and online) and have identified student needs. Based on these needs teams have identified research-based strategies to address these needs.
- Teachers and administrators have created individual goals based on the SAC survey results.
- Teaching staff have begun to refine their practices based on professional learning from Love and Logic, AVID strategies, and data team processes which will be ongoing throughout the year.

### ***High School***



- Administrators and teachers facilitated fall MAP testing for all 9<sup>th</sup> through 11<sup>th</sup> grade students.
- Administrators Identified students needing credit recovery and enrolled students into Edmentum to support students in graduating on time.
- Parents of seniors participated in a virtual senior parent meeting with Jostens.
- National Honors Society inducted 15 new high school members.
- Mu Alpha Theta had its induction meeting, inducting new high school members.
- Administration has conducted planning conversations with teachers, as well as multiple walkthrough observations. Formal observations have begun.

### **Executive Board Calendar**

<b>CALENDAR PREVIEW OF THE MONTH AHEAD</b>			
<b>Date</b>	<b>Time</b>	<b>Event</b>	<b>Location</b>
September 28th	3:45 p.m.	School Accountability Committee	Zoom
October 15th	3:30 p.m.	Finance Committee	Zoom
October 22nd	3:45 p.m.	Education Committee	Zoom

## **4.2 Executive Board Reports**

### **John Feyen**

Mr. Feyen attended or participated in the August Weld RE-4 Board meeting, the Executive Director Review Committee, the Election Committee, and the Board Candidate Information meeting.

### **Sherry Bartmann**

Mrs. Bartmann attended the first School and Student Safety Committee meeting of the new school year (zoom mtg for all) as well as the first subcommittee meeting for the safety committee.

(Jim Zacheis left the Board meeting for another commitment.)

## **5.0 Items for Information**

### **5.1 Annual Strategic Plan Review**

### **5.2 Transitioning from K-5 Full In-Person Learning /6-12 Hybrid Learning to K-12 Full In-Person Learning**

### **5.3 Executive Board Elections Update**

## **6.0 Items for Action**

### **6.0 Bylaws Revisions**

Although there was discussion, a motion was not made to approve revisions to the Bylaws.

**6.1 2021-2022 Calendar**

A motion was made to approve the 2021-2022 Calendar by Kevin Albertsen and seconded by Jenny Ojala. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

**6.2 EBBA-R Prevention of Disease/Infection Transmission-Regulation, First Read**

A motion was made to approve Policy EBBA-R Prevention of Disease/Infection Transmission-Regulation on first read by Sherry Bartmann and seconded by Carolyn Mader. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

**6.3 ADC Tobacco-Free School, First Read**

A motion was made to approve Policy ADC Tobacco-Free School on first read by Donna James and seconded by Jenny Ojala. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

**6.4 GBA Open Hiring/Equal Employment Opportunity, First Read**

A motion was made to approve Policy GBA Open Hiring /Equal Employment Opportunity, striking the first paragraph and the word "Therefore" in the second paragraph on first read by Carolyn Mader and seconded by Donna James. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

(Jenny Ojala stepped out of the Board meeting.)

**6.5 JB Equal Educational Opportunities, First Read**

A motion was made to approve Policy JB Equal Educational Opportunities on first read by Donna James and seconded by Kevin Albertsen. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

(Jenny Ojala returned to the Board meeting.)

**6.6 JICDD Violent & Aggressive Behaviors, First Read**

A motion was made to approve Policy JICDD Violent & Aggressive Behaviors on first read by Carolyn Mader and seconded by Donna James. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, abstain; Feyen, aye. The motion passed unanimously.

(Carolyn Mader stepped out of the Board meeting.)

**6.7 JE Student Attendance, First Read**

A motion was made to approve Policy JE Student Attendance on first read by Sherry Bartmann and seconded by Kevin Albertsen. Sherry Bartmann amended her motion to

approve Policy JE, striking the first paragraph of the policy. Kevin Albertsen seconded the motion. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

#### **6.8 JICDE Bullying Prevention and Education, First Read**

A motion was made to approve Policy JICDE Bullying Prevention & Education on first read by Sherry Bartmann and seconded by Donna James. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

(Carolyn Mader returned to the Board meeting.)

#### **6.9 AC-R-2 Sexual Harassment Investigation Procedures (Title IX), First Read**

A motion was made to approve Policy AC-R-2 on first read by Donna James and seconded by Jenny Ojala. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

#### **6.10 GBGA Staff Health and Medical Examination Requirements, First Read**

A motion was made to approve Policy GBGA Staff Health & Medical Examination Requirements on first read by Donna James and seconded by Kevin Albertsen. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

#### **6.11 JII Student Complaints and Grievances, First Read**

A motion was made to approve Policy JII Student Complaints and Grievances on first read by Donna James and seconded by Carolyn Mader. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

#### **6.12 JLCC Students with Communicable Diseases, First Read**

A motion was made to approve Policy JLCC Students with Communicable Diseases on first read by Donna James and seconded by Carolyn Mader. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

#### **6.13 JICA Dress Code, First Read**

A motion was made to approve Policy JICA Dress Code on first read by Sherry Bartmann and seconded by Carolyn Mader. Sherry Bartmann amended her proposal, striking denim jackets from non-approved high school items. Donna James seconded the motion. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

### **7.0 Consent Agenda**

#### **7.1 Personnel**

## **Appointments**

Maria Andress	MS Paraprofessional
Natalie Bayliff	ES Paraprofessional
Zara Colazio	Certified Substitute Teacher
Holly Coxon	Classified Substitute
Amy Greenberg	ES Paraprofessional
Stacie Kelly	MS Paraprofessional
Brandy LeBlanc	Certified Substitute Teacher
David Musser	Certified Substitute Teacher
Christina Werner	ES Paraprofessional
Elizabeth VeuCasovic	Certified Substitute Teacher
Brecklyn Yackey	Childcare Paraprofessional

## **7.2 Second Read Policies**

- 7.2.1** AC Non-Discrimination/Equal Opportunity
- 7.2.2** AC-E-1 Non-Discrimination/Equal Opportunity
- 7.2.3** AC-E-2 Non-Discrimination/Equal Opportunity
- 7.2.4** AC-R-1 Non-Discrimination/Equal Opportunity
- 7.2.5** EBBA Prevention of Disease/Infection Transmission
- 7.2.6** JBB Sexual Harassment
- 7.2.7** KI Visitors to School

## **7.3 Bids**

- 7.3.1** MS Front Patio Bid

## **7.4 Financials**

### **6.4.A August Financials**

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A motion to approve the Consent Agenda was made by Sherry Bartmann and seconded by Jenny Ojala. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

## **8.0 Executive Session**

There was no Executive Session at the September 2020 Executive Board meeting.

## **9.0 Adjournment**

A motion to adjourn the September 24, 2020 Regular Session was made by Donna James and seconded Jenny Ojala. Members voted the following: Albertsen, aye; Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously. The meeting adjourned at 9:51 p.m.



**2.0 First Read Policies**



### **3.0 Executive Director Evaluation Tool**



**4.0 Second Read Policies**



**5.0 HVAC Bids**





**6.0 Financials**