

# Windsor



## CHARTER ACADEMY

GROWING LIFE-LONG LEARNERS

**February Regular Session**  
February 24, 2021

**Elementary  
School**

*680 Academy Ct.  
Windsor, CO 80550*

**Middle  
School**

*810 Automation Dr.  
Windsor, CO 80550*

**Early  
College  
High School**

*810 Automation Dr.  
Windsor, CO 80550*

February 24, 2022  
Regular Session @ 6:00 p.m.

## Executive Board

**John Feyen, President**  
**Sherry Bartmann, Vice President**  
**Donna James, Treasurer**  
**Elaine Hungenberg, Secretary**  
**Carolyn Mader, Member**  
**Jenny Ojala, Member**

*The Executive Board would like to welcome all WCA community members, citizens, and staff. The meeting time is dedicated to the mission and vision of Windsor Charter Academy. There is an opportunity during Member, Citizen and Staff Communications to address the Executive Board. Discussions of agenda items during the course of the meeting are limited to the board members unless otherwise requested by a board member.*

## Agenda

- 1.0 Opening of the Meeting**
- 2.0 Citizen Communication**
- 3.0 Reports**
- 4.0 Items for Information**
- 5.0 Items for Action**
- 6.0 Consent Agenda**
- 7.0 Executive Session**
- 8.0 Adjournment**

## VISION STATEMENT

Where students are educated, empowered, and equipped to reach their highest potential.

## MISSION STATEMENT

Windsor Charter Academy provides our students with a solid academic foundation through our K-8 Core Knowledge and our rigorous 9-12 early college high school curricula. Our culture empowers our students to achieve academic excellence through critical thinking, character development, and a love for lifelong learning.



## MINUTES TO BE APPROVED AT THE MARCH 2022 REGULAR SESSION

### Executive Board Minutes February 24, 2021

#### 1.0 Opening of the Meeting

##### 1.1 Call to Order

The meeting was called to order at 6:05 p.m.

##### 1.2 Roll Call

###### **Executive Board Members Present**

John Feyen, Executive Board President  
Sherry Bartmann, Executive Board Vice-President  
Donna James, Executive Board Treasurer  
Jenny Ojala, Executive Board Member (at 6:22pm)  
Carolyn Mader, Executive Board Member

###### **Staff Present**

Rebecca Teeples, Executive Director  
SarahGennie Colazio, Director of Finance & HR  
Jessica Wilson, Director of Elementary School Education

##### 1.3 Pledge of Allegiance

##### 1.4 Mission Statement

Windsor Charter Academy provides our students with a solid academic foundation through our K-8 Core Knowledge and our rigorous 9-12 early college high school curricula. Our culture empowers our students to achieve academic excellence through critical thinking, character development, and a love for lifelong learning.

##### 1.5 Adoption of Agenda

The motion was made to approve the February 24, 2022 Regular Session agenda by Donna James and seconded by Sherry Bartmann. Members voted the following: Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

##### 1.6 Adoption of the Minutes

A motion to approve the minutes for the January, 2022 Regular Session Regular Session was made by Sherry Bartmann and seconded by Donna James. Members voted the following: Bartmann, aye; James, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

## 2.0 Citizen Communication

There was 1 stakeholder who spoke during citizen communication at the Executive Board Regular Session.

Morgan Venter shared her appreciation for Windsor Charter Academy. She shared her gratefulness with the dedication to students and staying neutral in politics.

## 3.0 Reports

### 3.1 Executive Director's Report

#### Professional Development

In an effort to support teachers in reaching their AVID professional goals tied to increasing collaboration in their classrooms, our Instructional Coaches are offering professional development through a book study during the second semester. The book Total Participation Techniques by Persida & William Himmele provides teachers with practical instructional strategies that are proven to increase engagement for learners of all ages. Students who are highly engaged in learning are better able to demonstrate deeper levels of knowledge and understanding. Teachers who complete the requirements of the book study will earn 1.5 professional development credits that can be used towards horizontal advancement.

**Parent & Student Handbooks:** Windsor Charter Academy's Parent & Student Handbooks - for all three schools - will be overhauled this spring! We have two goals for the overhaul: 1) Simplify; and 2) Ensure accuracy. We will be creating a K-12 Parent & Student Handbook that will be available on our website. The handbook will consistently link to Board policy documents and well as our various webpages to ensure that we always have up-to-date communication.

**Spring Planning:** We have several events coming up this spring that require communication planning. Communications for the Firebird Fun Run, Board elections, CMAS testing schedule, Summer Institute, summer sports camps, and Parking Spot Auctions are all being planned and scheduled!

#### Elementary School

A wide variety of work and activities occurred during the last month. The following outline highlights of this work:

- **ES Character Education, Social-Emotional, and Mental Health Webinar:** The elementary school administration team and counselor hosted a successful webinar in early February around character education through the 8 Keys of Excellence, and supporting students' social-emotional and mental health at school and home. Parents were able to better understand many of the great daily skills that support the whole child in the classroom and have their questions answered.
- **Parent Teacher Conferences and Mid-Year Data:** Spring conferences were conducted with many elementary families to discuss student progress, needs and celebrations around growth. Parents were able to view all data collected during mid-year benchmark assessments on student data sheets sent home at the end of January.
- **Honor Roll Assembly:** 3rd, 4th and 5th grade families were invited to celebrate the achievements of students who made the honor roll and high honor roll for second quarter. Students were honored with certificates and a special honor roll pencil.
- **Hot Cocoa Sales:** The fifth graders in the elementary Student Council sold hot chocolate to raise money for Children's Hospital. Between selling many cups and generous donations from many students and families, they were able to raise over \$800.

#### Middle School

A wide variety of work and activities occurred during the last month. The following outline highlights of this work:

- **Professional Learning Communities:** During grade-level professional learning communities, teams analyzed winter benchmark data to determine a focus for intervention time in the schedule called WIN. In order to increase the number of students who are meeting or exceeding the state expectation on CMAS, instruction in math and reading during WIN has been prioritized by targeting students who are approaching grade level expectations. All teachers in a grade level, including specials and Spanish, are teaching math or reading based on students' highest area of need.

### High School

A wide variety of work and activities occurred during the last month. The following outline highlights of this work:

- **Senior Night:** The high school had a wonderful senior night last week celebrating the senior basketball players. The gym was packed with fans and both of our varsity teams won.
- **Vex Robotics:** WCA's third and final Vex Robotics team qualified for state. Now WCA will have all three teams represented in the state competition this spring.
- **Winter Formal:** Almost 200 students attended our winter formal this weekend. One of our middle school students, Cooper Logan, was the DJ again. He had all of the students out on the dance floor.
- **All State Choir:** Our three students, Kateri, Sarah, and Leigh, were able to participate this last month in the Colorado All State Choir in Denver.
- **PSAT/SAT Practice Tests & Data Digs:** The high school math and English teams were able to dig into the data from our practice PSAT/SAT tests in January and come up with instructional plans to target specific skills before testing in April. Students were also given their score reports and are completing a goal setting and reflection form to focus their attention for the next two months.

### Executive Board Calendar

CALENDAR PREVIEW OF THE MONTH AHEAD			
Date	Time	Event	Location
February 25 <sup>th</sup>	8:15 a.m.	Coffee with Leadership	MS Media Center
March 16 <sup>th</sup>	3:45 p.m.	Finance Committee	HS Conference Room
March 31 <sup>st</sup>	6:00 p.m.	Executive Board Meeting	HS Commons
April 1 <sup>st</sup>	8:15 a.m.	Coffee with Leadership	MS Media Center

## 3.2 Executive Board Reports

### 4.0 Items for Information

#### 4.1 HS Dress Code Ad Hoc Committee

#### 4.2 COVID Mitigation Strategies

#### 4.3 Executive Board Elections

There was a 5-minute break from 7:26-7:31p.m.

### 5.0 Items for Action

## 5.1 Policy JICA Dress Code, First Read

A motion to table was made at 8:32 p.m. by Donna James and seconded by Jenny Ojala to discuss January financials.

Recommendations for clarity in language for the middle school dress code were reviewed. The Executive Board also reviewed the recommendations from the student high school leadership team. Among items of discussion were recommended changes to allow tank tops, ripped jeans, hair color, and jewelry, as outlined in the appendix. During 1<sup>st</sup> read, many of the high school recommended changes were not approved on first read, with the exception of shortening the skirts and short length and approving moccasins for shoe wear. The Executive Board felt that they should stay true to the original intent of the policy.

A motion to approve Policy JICA Dress Code on first read was made by Donna James and seconded by Carolyn Mader. Members voted the following: Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

## 6.0 Consent Agenda

### 6.1 Personnel

#### 6.1.A Appointments

- 6.1.A.1 Addy Britton: AVID Tutor
- 6.1.A.2 Eryka Croft: AVID Tutor
- 6.1.A.3 Bonnie Emerick: MS Teacher
- 6.1.A.4 Leah Marty: Substitute Teacher
- 6.1.A.5 Angelica Montes Tapia: AVID Tutor
- 6.1.A.6 Danielle Peterson: Substitute Teacher
- 6.1.A.7 Lilly Seilbach: Substitute Teacher
- 6.1.A.8 Channing Shutters: Food Services Student Intern
- 6.1.A.9 Bridey Smith: AVID Tutor
- 6.1.A.10 Megan Southam: Food Services Student Intern
- 6.1.A.11 Andrew Sprague: Facilities Student Intern
- 6.1.A.12 Arden Walston: Substitute Teacher
- 6.1.A.13 Briel Watkins: AVID Tutor

#### 6.1.B Terminations/Resignations

- 6.1.B.1 Shelby Coy: Food Services
- 6.1.B.2 Rachel Messersmith: ES Teacher
- 6.1.B.3 Laurie Webb: Substitute Teacher

### 6.2 Annual Stakeholder Survey Questions

### 6.3 Second Read Policies

- 6.3.A Policy IKF Graduation Requirements
- 6.3.B Policy JKD JKE Suspension and Expulsion
- 6.3.C Policy JKD JKE-R Suspension and Expulsion—Regulation

### 6.4 Financials

- 6.4.A January Financials

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A motion was made to approve the amended Consent Agenda was made by Donna James and seconded by Jenny Ojala. Members voted the following: Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

## 7.0 Executive Board-Pulled Consent Agenda Items

## 8.0 Membership-Pulled Consent Agenda Items

## 9.0 Executive Session

A Board of Education, upon the affirmative vote of a quorum present, may convene in executive session at a regular or special meeting. The Board is not allowed to adopt any proposed policy, resolution, regulation, or take any formal action at an executive session that is not open to the public. Prior to convening in executive session, the Board is required to refer to the specific citation to statute authorizing it to meet when it announces the session. The Board may hold an executive session to:

1. Conduct discussions regarding the purchase, acquisition, lease, transfer or sale of property, C.R.S. §24-6-402(4)(a)
2. Conduct conferences with the Charter's attorney for the purpose of receiving legal advice on a particular matter, C.R.S. §24-6-402(4)(b)
3. Discuss matters which are required to be kept confidential by federal or state law, rules or regulations. In such cases, the Executive Board must announce the specific citation of the law, rule, or regulation which provides for confidentiality, C.R.S. §24-6-402(4)(c)
4. Discuss security arrangements or investigations, C.R.S. §24-6-402(4)(d)
5. Conduct discussions regarding the Charter's position, strategies, and bargaining instructions regarding collective bargaining negotiations, C.R.S. §24-6-402(4)(e)
6. Discuss personnel matters, subject to the limitations discussed below. If the employee who is the subject of the discussions desires the discussions occur in open meeting, the discussions must be held in open meeting, C.R.S. §24-6-402(4)(f)
7. To consider any documents which are protected from disclosure by the Colorado Open Records Act, C.R.S. §24-6-402(4)(g)
8. Discuss individual students where public disclosure would adversely affect the person or persons involved, C.R.S. §24-6-402(4)(h)

## 10.0 Adjournment

A motion to adjourn the February 24, 2022 Regular Session was made was made by Donna James and seconded by Jenny Ojala. Members voted the following: Bartmann, aye; James, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously. The meeting adjourned at 9:02 p.m..



# Appendix



**1.0 January 27, 2022 Executive Board Regular Session Minutes**

**Executive Board Minutes  
January 27, 2021**

**1.0 Opening of the Meeting**

**1.1 Call to Order**

The meeting was called to order at 6:19 p.m.

**1.2 Roll Call**

***Executive Board Members Present***

John Feyen, Executive Board President (Remote)  
Sherry Bartmann, Executive Board Vice-President  
Elaine Hungenberg, Executive Board Secretary  
Jenny Ojala, Executive Board Member (Remote at 7:50 p.m.)  
Carolyn Mader, Executive Board Member

***Staff Present***

Rebecca Teeples, Executive Director  
SarahGennie Colazio, Director of Finance & HR  
Kelly Seilbach, Director of Middle School Education

**1.3 Pledge of Allegiance**

**1.4 Mission Statement**

Windsor Charter Academy provides our students with a solid academic foundation through our K-8 Core Knowledge and our rigorous 9-12 early college high school curricula. Our culture empowers our students to achieve academic excellence through critical thinking, character development, and a love for lifelong learning.

**1.5 Adoption of Agenda**

The motion was made to approve the January 27, 2022 Regular Session agenda by Carolyn Mader and seconded by Elaine Hungenberg. Members voted the following: Bartmann, aye; Hungenberg, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

**1.6 Adoption of the Minutes**

A motion to approve the minutes for the December 16, 2021 Regular Session Regular Session was made by Elaine Hungenberg and seconded by Carolyn Mader. Members voted the following: Bartmann, aye; Hungenberg, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

## 2.0 Citizen Communication

There were no stakeholders spoke during citizen communication at the Executive Board Regular Session.

## 3.0 Reports

### 3.1 Executive Director's Report

#### Professional Development

On January 3rd, all elementary, middle and high school teachers, as well as specials teachers, interventionists, and elective teachers participated in our second K-12 AVID professional development session. The topic of the training was on how to foster collaborative, highly engaged classrooms. This professional development session supported one of our AVID goals by strengthening our teachers' understanding of the importance of increasing collaboration and engagement to support student achievement. Teachers engaged in collaborative discussions focused on classroom environment, learning routines, structuring student talk and increasing participation ratio & engagement. At the conclusion of the training, each teacher set a professional growth goal tied to collaboration for the second semester.

**Prospective Parent Webinars:** December and January are key enrollment marketing months for WCA! In December, 8th grade families and those who were accepted/waitlisted for the 2022-23 school year were invited to attend our HS Parent Information Webinar. On January 11th, WCA hosted a webinar for our elementary school waitlist families, and on January 13th WCA hosted another webinar for middle school families (current WCA 5th graders and accepted/waitlisted middle schoolers). Below is the webinar attendance for each school (number of attendees include presenters):

- HS Parent Information Webinar: 71 registrants, 78 attendees
- ES Parent Information Webinar: 118 registrants, 82 attendees
- MS Parent Information Webinar: 100 registrants, 108 attendees

**Parent Tours:** In the months of December and January, WCA also had a high number of in-person school tours. The number of tours for each school were as follows:

- Elementary School
  - December Tour: 17 families
  - January Tour: 27 families
- Middle School
  - December Tour: 6 families
  - January Tour: 3 families
- High School
  - December Tour: 2 families
  - January Tour: 4 families

On January 19th, WCA hosted a HS Registration Night for current 8th grade families and those who were accepted/waitlisted for high school for the 2022-23 school year. As of January 14th, there were 44 families registered for that webinar.

**Weld RE-4/WCA Communication Plan for Bond Initiative:** After the November election, a committee was formed to identify key take-aways from the outcome of the bond initiative. One of those take-aways was to make major improvements to the communications strategy for the upcoming election. Sara

Sanders met with Katie Messerli, the new communications manager for the District, to develop a communications plan. This plan includes monthly “themes” that will be addressed, including: detailed information on bond funding and financial transparency, charter school facts, board and administrative spotlights, community engagement, teacher/staff spotlights, voter registration, etc. In the month of February, the District will be sending out information on charter school facts and the charter school authorization process. WCA will provide support material, derived from our new [Facts About Charter School](#) webpage. In an effort to streamline communication, Sara Sanders and Katie Messerli will work closely to send out streamlined communication that support the bond initiative and fact-based information about schools.

**Charter School Fact Webpage:** As part of our joint communication plan with Weld RE-4, WCA launched a new webpage called [Facts About Charter Schools](#) (under our “About” tab). The goal of the webpage is to dispel misinformation about charter schools in general and also provide fact-based information around operations, governance, funding, and financial transparency.

**Charter School Advocacy:** In addition to the page above, WCA also added a [Charter School Advocacy](#) webpage on our “Engage” tab. This is a direct link to the Colorado League of Charter Schools’ ACT Advocacy Network.

### **Facilities Work Over Winter Break**

During the winter break, the Facilities Department launched into larger projects and tasks. This included carpet installation at the elementary school, along with floor care at both sites (carpet cleaning along with spray buffing hard floors areas), painting, detail cleaning.

**Reunification Process:** Cody Mason, Heath Boyes and Ricky Wagner are in the process of coming up with a reunification process in the case of an emergency. All staff will participate in a simulation on March 28<sup>th</sup>. There will be representatives from the District and from the police and fire departments. This simulation will strengthen our crises processes.

**Building access for Windsor PD:** All Windsor Police Department officers now have a prox card assigned to them. This will allow officers access into our buildings in the case of an emergency/lockdown.

### **Staff Mid-Year Evaluations:**

As part of the evaluation process, all staff are reflecting on the professional goals prior to meeting with their administrators or supervisors for mid-year evaluations. In order to support school wide goals, all certified staff have created goals around increasing academic growth in math and reading as well as implementing AVID inquiry and collaboration in the classrooms. Teachers also reflect on the mid-year data and discuss their plan for ensuring all students meet grade level expectations in math and reading.

### **Elementary School**

A wide variety of work and activities occurred during the last month. The following outline highlights of this work:

- **Battle of the Books:** Battle of the Books began at the beginning of second semester. This fun, Family Feud-style competition where teams of students compete against peer schools to test their knowledge of a selection of books. Fourth and fifth grade students will read and practice throughout the year and compete in a final competition in May.
- **Tutoring:** The elementary school has started a tutoring program this semester in the areas of math and reading to help ensure student success. Three WCA teachers have graciously offered to facilitate small groups of students in grades two through four.

### **Middle School**

A wide variety of work and activities occurred during the last month. The following outline highlights of this work:

- **Mid-Year Data:** Parents and guardians received mid-year data reports showing students growth from beginning to middle of the year as well as their level of proficiency towards grade level standards.

### **High School**

A wide variety of work and activities occurred during the last month. The following outline highlights of this work:

- **PSAT/SAT Practice Testing:** All 9th-11th graders did another round of practice tests. WCA was excited to see that most of our students showed growth between the fall and winter tests. Students will take the PSAT and SAT tests in April.
- **AVID Tutors:** WCA was excited to be able to utilize the talents of our students to help with our AVID program. The high school has hired several juniors and seniors to be AVID tutors for our middle school and high school AVID electives. These AVID tutors help with the tutorials that are required for the course. Mrs. Thornhill has trained all of them in the process and they are starting this week in the classrooms.
- **2022-23 Registration:** The high school advising/counseling staff have visited all 8th-11th grade classrooms and presented about the 2022-23 registration process.
- **Athletics Update:** Both basketball teams started out their season playing at the Front Range Baptist and University tournaments, which provided our student athletes with some great early season CHSAA competition! HS Boys' Basketball is currently 5-4 overall. HS Girls' Basketball is currently 4-4 overall. League playoffs will be February 17-19th. The WCA cheer team will be performing as an exhibition entry at the Sweetheart Blast on February 12th. They are making progress in their fundraising efforts for their competition mats and providing great opportunities for our ES students at their regular mini-cheer clinics.

### Executive Board Calendar

CALENDAR PREVIEW OF THE MONTH AHEAD			
Date	Time	Event	Location
January 28 <sup>th</sup>	8:15 a.m.	Coffee with Leadership	MS Media Center
February 7 <sup>th</sup>	3:45 p.m.	School Accountability Committee	HS Conference Room
February 16 <sup>th</sup>	3:45 p.m.	Finance Committee	HS Conference Room
February 24 <sup>th</sup>	6:00 p.m.	Executive Board Meeting	HS Commons
February 25 <sup>th</sup>	8:15 a.m.	Coffee with Leadership	MS Media Center

### 3.3 Executive Board Reports

- 3.3.1 John Feyen: John attended the District board meeting this month.
- 3.3.2 Carolyn Mader: Carolyn participated in the School and Student Safety Committee meeting. The Committee reviewed upcoming webinars that have been organized for parents that range in topics from character education to combatting pornography.
- 3.3.3 Sherry Bartmann: Sherry attending the District board meeting virtually.

## 4.0 Items for Information

### 4.1 Student Grant Opportunities

### 4.2 Executive Board Elections

## 5.0 Items for Action

### 5.1 Designation of Official Posting Notice Location

A motion to approve the elementary and middle school lobbies as the official posting notice location was made by Elaine Hungenberg and seconded by Carolyn Mader. Members voted the following: Bartmann, aye; Hungenberg, aye; Mader, aye; Feyen, aye. The motion passed unanimously.

### 5.2 2022-2023 Calendar

A motion to approve the 2022-2023 calendar as presented was made by Elaine Hungenberg and seconded by Carolyn Mader.

Discussions occurred about the concern around the early start date. The Board discussed stakeholder survey results and also historical context around concerns. The Board also discussed possible next steps with the District on a waiver around calendar requirements outlined in the Charter.

Members voted the following: Bartmann, nay; Hungenberg, aye; Mader, nay; Ojala, aye; Feyen, aye. The motion passed.

### **5.3 2021-2022 Amended Budget**

A motion to approve the 2021-2022 amended budget on second read was made by Carolyn Mader and seconded by Elaine Hungenberg. Members voted the following: Bartmann, aye; Hungenberg, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

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## **6.0 Consent Agenda**

### **6.1 Personnel**

- 6.1.1** Appointments
  - 6.1.1.1 Kristena Starck: Substitute Teacher
  - 6.1.1.2 Amy Wood: Substitute Teacher
- 6.1.2** Terminations/Resignations
  - 6.1.2.1** Kathleen Cody: Food Services
  - 6.1.2.2** Linda Jerome: Substitute Teacher

### **6.2 First Read Policies**

- 6.2.1** Policy IKF Graduation Requirements
- 6.2.2** Policy JKD JKE Suspension and Expulsion
- 6.2.3** Policy JKD JKE-R Suspension and Expulsion—Regulation

### **6.3 Second Read Policies**

- 6.3.1** Policy EJ-R Service Animals—Regulation

### **6.4 Financials**

- 6.4.1** November Financials
- 6.4.2** December Financials

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A motion was made to approve the amended Consent Agenda by John Feyen and seconded by Jenny Ojala. Members voted the following: Bartmann, aye; Hungenberg, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

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## **7.0 Executive Board-Pulled Consent Agenda Items**

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## **8.0 Membership-Pulled Consent Agenda Items**

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## **9.0 Executive Session**

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Carolyn Mader made a motion to enter into Executive Session. The following reason was given:

Discuss security arrangements or investigations, C.R.S. §24-6-402(4)(d)

Carolyn amended her motion with the same citation, but extended an invitation to Dr. Teeple and Director Seilbach to join the Executive Board. Elaine Hungenberg seconded the motion. Members voted the following: Bartmann, aye; Hungenberg, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously.

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9. Conduct discussions regarding the purchase, acquisition, lease, transfer or sale of property, C.R.S. §24-6-402(4)(a)
10. Conduct conferences with the Charter's attorney for the purpose of receiving legal advice on a particular matter, C.R.S. §24-6-402(4)(b)
11. Discuss matters which are required to be kept confidential by federal or state law, rules or regulations. In such cases, the Executive Board must announce the specific citation of the law, rule, or regulation which provides for confidentiality, C.R.S. §24-6-402(4)(c)
12. Discuss security arrangements or investigations, C.R.S. §24-6-402(4)(d)
13. Conduct discussions regarding the Charter's position, strategies, and bargaining instructions regarding collective bargaining negotiations, C.R.S. §24-6-402(4)(e)
14. Discuss personnel matters, subject to the limitations discussed below. If the employee who is the subject of the discussions desires the discussions occur in open meeting, the discussions must be held in open meeting, C.R.S. §24-6-402(4)(f)
15. To consider any documents which are protected from disclosure by the Colorado Open Records Act, C.R.S. §24-6-402(4)(g)
16. Discuss individual students where public disclosure would adversely affect the person or persons involved, C.R.S. §24-6-402(4)(h)

The Executive Board exited Executive Session at 9:17 p.m. and entered Regular Session at 9:18 p.m.

## **10.0 Adjournment**

A motion to adjourn the January 27, 20221 Regular Session was made was made by Elaine Hungenberg and seconded by John Feyen. Members voted the following: Bartmann, aye; Hungenberg, aye; Mader, aye; Ojala, aye; Feyen, aye. The motion passed unanimously. The meeting adjourned at 9:18 p.m..



**2.0 Dress Code Committee Work**



**Windsor**   
CHARTER ACADEMY  
GROWING LIFE-LONG LEARNERS

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*ad hoc dress  
code committee*





## VISION

Where students are educated, empowered, and equipped to reach their highest potential.



## MISSION

Windsor Charter Academy provides our students with a solid academic foundation through our K-8 Core Knowledge and our rigorous 9-12 early college high school curricula. Our culture empowers our students to achieve academic excellence through critical thinking, character development, and a love for lifelong learning.



## VALUES

Windsor Charter Academy is committed to its core values and beliefs of excellence, the potential of all children, family and community engagement, and character development.

## BOARD COMMITTEES



The Board has 4 committees that support Board work throughout the year--Finance, Safety, Education & School Accountability.



There are times that ad hoc committees are formed. An ad hoc committee is a task force that deals with a particular topic. One example of an ad hoc committee is a Dress Code Committee.



The 4 committees and any ad hoc committee are made up of a board liaison, staff, parents, and students.



The committee researches and recommends changes to the Board as a governing entity.



The Board considers recommendations, discusses the potential implications of changes, and then vote whether or not to approve the recommendations.

# middle school

Section	Current Language	Suggested Changes
General Guidelines	"Bottom garments should not have holes or be frayed (except on free dress days)."	Change: Delete "except on free dress days"  Rationale: Even on free dress days, the current guideline puts teachers in an awkward position to assess if the holes are inappropriately placed; unnecessary
Tops	"Dress code compliant shirt must be worn under a sweatshirt, sweater, or sweater vest."	Change: "Dress code compliant shirts must be worn under all exterior tops including hoodies, zip up fleeces, sweatshirts, sweaters, or sweater vests."  Rationale: Close the loophole as not directly stated for hoodies and zip up fleeces.
Tops	"Logos no larger than a credit card; one logo per top."	Change: "Logos no larger than a credit on all tops including sweatshirts, hoodies and zip-up fleeces; only one logo per top."  Rationale: Students wear hoodies with larger-than-acceptable logos and/or multiple logos to bypass the logo code for regular tops.

# middle school

Section	Current Language	Suggested Changes
Game Day	"Participating athletes for school-sanctioned events may wear their team jerseys/team shirts on the day of their game."	<p>Change: "Participating athletes for school-sanctioned events may wear their WCA team jerseys/team shirts on the day of their game."</p> <p>OR</p> <p>Change: "Participating athletes for school-sanctioned events may wear their team jerseys/team shirts for either WCA or for their local middle school teams. Club team jerseys/team shirts are not allowed."</p> <p>Rationale: Students are wearing all kinds of jerseys for any team they compete on, whether they have a game or not which goes against the spirit of the guideline.</p>

# middle school

Section	Current Language	Suggested Changes
P.E. Classes	"Students must wear WCA physical education shirts and athletic shorts/pants during P.E. classes."	Change: Strike this statement. Rationale: Middle students no longer change for P.E.; not applicable
P.E. Classes	"P.E. uniforms may not be worn as WCA spirit wear."	Change: Strike this statement. Rationale: Students no longer wear P.E. uniforms; not applicable.

# high school

Section	Current Language	Suggested Changes
General Guidelines	"Shorts, dresses, or skirts must be of modest length. The length must meet or exceed that of the fingertips when standing with arms at the side. This rule applies to the natural flow of the dress/shorts."	<p>Change: Shorts, dresses, or skirts must be of modest length. The length must meet or exceed that of the second knuckle when standing with arms at the side. This rule applies to the natural flow of the dress/shorts.</p> <p>Rationale: Measurements vary according to the length of the arms.</p>
General Guidelines	"Dresses are not to have bare midriffs or cling to the body."	<p>Dresses and tops are not to have bare midriffs or cling to the body.</p> <p>Rationale: Adding "tops" offers greater clarity.</p>
General Guidelines	"Bottom garments should not have holes or be frayed (except on free dress days)."	<p>Change: Bottom garments should not have holes or be frayed above the second knuckle when standing with arms at the side.</p> <p>Rationale: This addresses modesty concerns.</p>
Tops	"Shirt sleeves must have material beyond the shoulder seam and may not have holes, windows, be torn or ripped."	<p>Change: Shirts must not have holes, windows, be torn or ripped. Tank tops straps must have at least 3-finger wide.</p> <p>Rationale: This addresses modesty concerns.</p>

# high school

Section	Current Language	Suggested Changes
Bottoms	"Leggings/tights are not to be worn alone. They must be worn with tunics, shorts, skirts or dresses that follow the fingertip rule (cardigans can be worn if at fingertip length)."	Change: Tights and mesh leggings are not to be worn alone. Leggings must be worn with a top that covers the buttocks. Midriff should not be visible.  Rationale: The culture of our society has changed where athletic wear is a part of everyday dress.
Bottoms	"No athletic wear accept during P.E."	Change: Athletic wear must meet general guidelines.  Rationale: The culture of our society has changed where athletic wear is a part of everyday dress.
Hair	"Must be of a natural color, including facial hair."	Change: Strike this statement.  Rationale: This is an avenue for expressing individuality for students. This dress code feels antiquated, given changes in our culture.

# high school

Section	Current Language	Suggested Changes
Jewelry	"Piercing are allowed only on the ears. All other piercings must be removed during school hours and during school functions or replaced with a clear stud."	Change: Piercing are allowed only on the ears, nose, and eyebrow. No gauges or body modifications. All other piercings must be removed during school hours and during school functions or replaced with a clear stud.  Rationale: All piercings must have parental permission. WCA is a school that values parent choice.
Shoes	"No slippers, moccasins or shoes with wheels on the bottom."	Change: Strike the word "moccasins."  Rationale:





**3.0 First Read Policies**



## **DRESS CODE**

A student's appearance has an impact on his/her attitude, behavior, and learning. Students at Windsor Charter Academy shall dress appropriately to show a high degree of personal respect and character. Student dress shall be a direct reflection of the level of character and respect representative of Windsor Charter Academy. The guidelines set forth are meant to allow students the ability to wear clothing to Windsor Charter Academy with a higher level of flexibility, while maintaining a high sense of personal respect for appearance and professionalism. Not all fashions worn outside the school are appropriate for Windsor Charter Academy. At all times, administration reserves the right to require students to modify their dress if clothing is deemed inappropriate, or is a distraction to learning. A student found in repeated violation of the dress code will be subject to review by his/her parents/guardians, the administration and Executive Board as to appropriate disciplinary action. Suspension is a valid form of discipline for chronic dress code violations.

If at any time a student is not able to comply completely with the dress code due to medical needs, a written note from a physician is required. A conference with the student, guardian/parent, and teacher/principal will be held to determine the best way to honor the dress code and remain comfortable and healthy. If, at any time, a student is not able to comply completely with the dress code due to religious beliefs, a conference with the student, guardian/parent, and teacher/principal will be held to determine the best way to honor the dress code as well as the individual's religion. Administration, reserves the right to deem a student's attire a dress code violation.

# Policy JICA

	Elementary	Middle	High
<b>General Guidelines</b>	<ul style="list-style-type: none"> <li>All clothing, jewelry and accessories must be modest and in good taste.</li> <li>Clothing must conceal undergarments.</li> <li>Wording or imagery must not convey messages that are sexual, racist, obscene or that are suggestive of gangs, drugs, tobacco, alcohol, violence or death.</li> <li>Dresses are not to have bare midriffs or cling to the body.</li> <li>Shorts, dresses, or skirts must be of modest length. The length must meet or exceed that of the <b>second knuckle</b> when standing with arms at the side. This rule applies to the natural flow of the dress/shorts.</li> <li>No backless, spaghetti strap, strapless, cold shoulder, or halter-type dresses or tops.</li> <li>Dresses <b>and</b> tops with plunging necklines are not permitted.</li> <li>Bottom garments must be worn at the waist and should not be saggy or baggy.</li> <li><del>Bottom garments should not have holes or be frayed (except on free dress days).</del></li> </ul>		
<b>Tops</b>	<p><i>Solid colors: navy blue, light blue, green, white and grey, including heathered colors.</i></p> <ul style="list-style-type: none"> <li>Short or long-sleeved classic polo style shirt, turtlenecks, and mock turtlenecks.</li> <li>Dress code compliant shirt must be worn under a sweatshirt, sweater, or sweater vest.</li> <li>Oxfords and Peter Pan shirts must be solid white only.</li> <li>Shirts must always be completely tucked in, except on free dress days.</li> <li>Pre-approved WCA spirit clothing tops may be worn any day of the week.</li> <li>Logos no larger than a credit card; one logo per top.</li> <li>Hoods may not be worn inside the building.</li> <li>Sweatshirts, hoodies, and zip-up fleeces are permitted</li> </ul>	<p><i>Colors: any solid color, including heathered colors.</i></p> <ul style="list-style-type: none"> <li>Short or long-sleeved classic polo style shirt, button-down shirts with collars, turtlenecks, and mock turtlenecks.</li> <li><b>Dress code compliant shirts must be worn under all exterior tops including hoodies, zip up fleeces, sweatshirts, sweaters, or sweater vests.</b></li> <li><del>Dress code compliant shirt must be worn under a sweatshirt, sweater or sweater vest.</del></li> <li>Shirts must always be completely tucked in, except on free dress days.</li> <li>Pre-approved WCA spirit clothing tops may be worn any day of the week.</li> <li><b>Logos no larger than a credit on all tops including</b></li> </ul>	<ul style="list-style-type: none"> <li><b>Shirts must not have holes, windows, be torn or ripped. Tank tops straps must have at least 3-finger wide.</b></li> <li><del>Shirt sleeves must have material beyond the shoulder seam and may not have holes, windows, be torn or ripped.</del></li> <li>If a top is sheer, a top that meets dress code guidelines must be worn underneath</li> <li>Hoods may not be worn in the building.</li> </ul>

	<p>anytime.</p>	<p><b>sweatshirts, hoodies and zip-up fleeces; only one logo per top.</b></p> <ul style="list-style-type: none"> <li>Logos no larger than a credit card; one logo per top.</li> <li>Hoods may not be worn inside the building.</li> <li>Sweatshirts, hoodies, and zip-up fleeces are permitted anytime.</li> </ul>	
<p><b>Bottoms</b></p>	<p><b>Pants &amp; Capris</b>  <i>Solid colors: navy blue, khaki, grey, and black.</i></p> <ul style="list-style-type: none"> <li>No denim.</li> <li>No athletic wear.</li> <li>No pajamas.</li> </ul> <hr/> <p><b>Skirts, Skorts &amp; Shorts</b>  <i>Solid colors: navy blue, khaki, grey, or black</i></p> <p><i>Pattern: blue gold plaid (Can be purchased from French Toast online).</i></p> <hr/> <p><b>Leggings</b>  <i>Solid colors: navy blue, grey, black, or white.</i></p> <ul style="list-style-type: none"> <li>Leggings are not to be worn alone. They must be worn with shorts, skirts, dresses, or jumpers.</li> </ul>	<p><i>Colors: navy blue, khaki, grey and black.</i></p> <ul style="list-style-type: none"> <li><b>Bottom garments should not have holes or be frayed.</b></li> <li>No denim.</li> <li>Leggings and tights are not to be worn alone. They must be worn with tunics, shorts, skirts or dresses that follow the fingertip rule.</li> <li>No athletic wear except during PE.</li> <li>No pajamas.</li> </ul>	<ul style="list-style-type: none"> <li><b>Bottom garments should not have holes or be frayed above the second knuckle when standing with arms at the side.</b></li> <li><b>Athletic wear must meet general guidelines.</b> <del>No athletic wear except during PE.</del></li> <li><b>Tights and mesh leggings are not to be worn alone. Leggings must be worn with a top that covers the buttocks. Midriff should not be visible.</b></li> <li>Leggings/tights are not to be worn alone. They must be worn with tunics, shorts, skirts or dresses that follow the fingertip rule (cardigans can be worn if at fingertip length).</li> <li>No pajamas.</li> </ul>
<p><b>Jumpers, &amp; Dresses</b></p>	<p><b>Polo Dresses</b>  <i>Solid colors: navy blue, light blue, green, white and grey. No denim.</i></p> <p><b>Jumpers</b>  <i>Solid colors: navy blue, or khaki</i></p> <p><i>Pattern: blue gold plaid (Can be</i></p>	<p><b>Polo Dresses</b>  <i>Solid colors: any solid colors.</i></p> <p><b>Jumpers</b>  <i>Solid colors: navy blue, or khaki. No denim.</i></p> <p><i>Pattern: blue gold plaid (Can be</i></p>	<ul style="list-style-type: none"> <li>Dresses or skirts that are sheer must have an under-layer that is not sheer and meets dress code guidelines for length.</li> </ul>

# Policy JICA

	<i>purchased from French Toast online).</i>	<i>purchased from French Toast online).</i>	
<b>Jackets &amp; Outerwear</b>	<ul style="list-style-type: none"> <li>• Winter jackets, coats, hats, gloves, mittens, ear warmers, jean jackets, bandanas, and sunglasses may not be worn inside the building.</li> <li>• Jackets and outerwear should be labeled with student name.</li> </ul>	<ul style="list-style-type: none"> <li>• Winter jackets, coats, hats, gloves, mittens, ear warmers, jean jackets, bandanas, and sunglasses may not be worn inside the building.</li> <li>• No personal blankets are allowed in the classrooms.</li> </ul>	<ul style="list-style-type: none"> <li>• Winter jackets, coats, hats, gloves, mittens, ear warmers, bandanas, and sunglasses may not be worn inside the building.</li> <li>• No personal blankets are allowed in the classrooms.</li> </ul>
<b>Hair</b>	<ul style="list-style-type: none"> <li>• Hair must be of a natural color.</li> </ul>	<ul style="list-style-type: none"> <li>• Must be of a natural color, including facial hair.</li> </ul>	<ul style="list-style-type: none"> <li>• <del>Must be of a natural color, including facial hair.</del></li> </ul>
<b>Shoes</b>	<ul style="list-style-type: none"> <li>• No flip flops.</li> <li>• No slippers, moccasins or shoes with wheels on the bottom.</li> </ul>	<ul style="list-style-type: none"> <li>• No flip flops, except for free dress day.</li> <li>• No slippers, moccasins or shoes with wheels on the bottom.</li> </ul>	<ul style="list-style-type: none"> <li>• No flip flops, except for free dress day.</li> <li>• No slippers, <del>moccasins</del> or shoes with wheels on the bottom.</li> </ul>
<b>Jewelry &amp; Accessories</b>	<ul style="list-style-type: none"> <li>• Piercing allowed only in the ears.</li> <li>• Scarves are allowed.</li> </ul>	<ul style="list-style-type: none"> <li>• Piercing are allowed only on the ears. All other piercings must be removed during school hours and during school functions or replaced with a clear stud.</li> <li>• No spikes or chains.</li> <li>• Scarves are allowed.</li> </ul>	<ul style="list-style-type: none"> <li>• Piercing are allowed only on the ears, <b>nose, and eyebrows. No gauges or body modifications.</b> All other piercings must be removed during school hours and during school functions or replaced with a clear stud.</li> <li>• No spikes or chains.</li> </ul>
<b>Formal Dress Uniform</b> The formal dress uniform is mandatory for certain functions to be determined by WCA including special occasions, field trips, pictures, etc.	<ul style="list-style-type: none"> <li>• Tops: White oxford shirt, Peter Pan collar, long or short sleeve</li> <li>• Bottoms:               <ul style="list-style-type: none"> <li>○ Navy blue pants, dress shorts, skirt or jumper.</li> <li>○ Skirts and jumpers may be blue gold plaid from French Toast online.</li> <li>○ Leggings and tights must be blue or white.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Tops: White oxford shirt, Peter Pan collar, long or short sleeve</li> <li>• Bottoms: navy blue, khaki, grey and black</li> <li>• Approved tie or crossover tie—blue gold plaid from French Toast online.</li> <li>• Blue or white sweater vest, crew neck sweater, or cardigan (optional).</li> </ul>	

# Policy JICA

	<ul style="list-style-type: none"> <li>• Approved tie or crossover tie—blue gold plaid from French Toast online.</li> <li>• Blue sweater vest, crew neck sweater, or cardigan (optional).</li> </ul>		
<b>Jeans Day</b>	<ul style="list-style-type: none"> <li>• Jeans may be worn on Friday for \$1.00 with the proceeds going to fund student activities.</li> <li>• The last Friday of the month is “Free Jeans Day,” students do not have to pay to wear jeans.</li> <li>• If the Friday coincides with a Free Dress day, there is no charge to wear jeans.</li> <li>• Denim shorts and skirts are permitted.</li> </ul>	<ul style="list-style-type: none"> <li>• Jeans may be worn on Friday for \$1.00 with the proceeds going to fund student activities.</li> <li>• The last Friday of the month is “Free Jeans Day,” students do not have to pay to wear jeans.</li> <li>• If the Friday coincides with a Free Dress day, there is no charge to wear jeans.</li> <li>• Denim shorts and skirts are permitted.</li> </ul>	
<b>Game Day</b>		<ul style="list-style-type: none"> <li>• <b>Participating athletes for school-sanctioned events may wear their team jerseys/team shirts for either WCA or for their local middle school teams. Club team jerseys/team shirts are not allowed.”</b></li> <li>• <del>Participating athletes for school-sanctioned events may wear their team jerseys/team shirts on the day of their game.</del></li> <li>• Pants, shorts, skirts, and skorts, must comply with dress code.</li> </ul>	
<b>P.E. Classes</b>		<ul style="list-style-type: none"> <li>• <del>Students must wear WCA physical education shirts and athletic shorts/pants during</del></li> </ul>	<ul style="list-style-type: none"> <li>• Students must wear WCA physical education shirts and athletic shorts/pants during</li> </ul>

# Policy JICA

		<p><del>PE classes.</del></p> <ul style="list-style-type: none"> <li>• Students can wear athletic shorts/pants during athletic elective courses.</li> <li>• <del>Physical education uniforms may not be worn as WCA spirit wear.</del></li> </ul>	<p>PE classes.</p> <ul style="list-style-type: none"> <li>• Students can wear athletic shorts/pants during athletic elective courses.</li> <li>• Physical education uniforms may not be worn as WCA spirit wear.</li> </ul>
<b>Scouting &amp; Military Uniforms</b>	<ul style="list-style-type: none"> <li>• Students who are participating in scouting programs may wear their uniform on meeting days.</li> </ul>	<ul style="list-style-type: none"> <li>• Students who are participating in scouting programs may wear their uniform on meeting days.</li> <li>• Students who are part of a military program may wear their military uniforms.</li> </ul>	<ul style="list-style-type: none"> <li>• Students who are participating in scouting programs may wear their uniform on meeting days.</li> <li>• Students who are part of military programs may wear their military uniforms.</li> </ul>
<b>Casual Dances</b>		<p>Clothing should be in good taste and appropriate for a casual event according to the standards below:</p> <ul style="list-style-type: none"> <li>• Clothing should follow the normal WCA High School Dress Code.</li> <li>• Students may dress alternatively if there is a specific dance theme but they must follow the guidelines outlined for the event as approved by administration.</li> </ul>	<p>Clothing should be in good taste and appropriate for a casual event according to the standards below:</p> <ul style="list-style-type: none"> <li>• Clothing should follow the normal WCA High School Dress Code.</li> <li>• Students may dress alternatively if there is a specific dance theme but they must follow the guidelines outlined for the event as approved by administration.</li> </ul>
<b>Semi-Formal Dances</b>		<p>Dresses and suits should be in good taste and appropriate for a semi-formal event according to the standards below:</p> <ul style="list-style-type: none"> <li>• Dress pants or khakis and button-up dress shirt with collar</li> <li>• Ties, jackets, vests, or suspenders are optional</li> <li>• Dresses and shirts may be more casual than for a formal</li> </ul>	<p>Dresses and suits should be in good taste and appropriate for a semi-formal event according to the standards below:</p> <ul style="list-style-type: none"> <li>• Dress pants or khakis and button-up dress shirt with collar</li> <li>• Ties, jackets, vests, or suspenders are optional</li> <li>• Dresses and shirts may be more casual than for a formal</li> </ul>

# Policy JICA

		<p>dance but must also meet the standards outlined above in the formal dress standards.</p>	<p>dance but must also meet the standards outlined above in the formal dress standards.</p>
<p><b>Formal Dances</b></p>		<p>Formal dresses and suits should be in good taste and appropriate for a formal event according to the standards below.</p> <ul style="list-style-type: none"> <li>• Tuxedos or suits including dress shirt and tie. Jackets are optional.</li> <li>• The shirt top must conceal cleavage and sides.</li> <li>• If shirt top is sheer, a top that meets dress code guidelines must be worn underneath.</li> <li>• Backless dresses may not be cut below the natural bra line.</li> <li>• All necklines must be modest and in good taste. Dresses with plunging necklines are not permitted. All necklines must fully cover below the natural bra line (armpit to armpit).</li> <li>• Dresses may be spaghetti strap, strapless, cold shoulder, or halter-type if they meet the neckline requirement.</li> <li>• Dresses or tops with sheer panels, lacing, or cut-outs/ slits on any part of the bodice that reveal bare skin underneath (tear drop, slits, etc.) are not allowed.</li> </ul>	<p>Formal dresses and suits should be in good taste and appropriate for a formal event according to the standards below.</p> <ul style="list-style-type: none"> <li>• Tuxedos or suits including dress shirt and tie. Jackets are optional.</li> <li>• Shirt, tops and blouses must conceal cleavage and sides.</li> <li>• If shirt top is sheer, a top that meets dress code guidelines must be worn underneath.</li> <li>• Dresses or shirts are not to have bare midriff; should not see skin when standing. Backless dresses may not be cut below the natural bra line.</li> <li>• All necklines must be modest and in good taste. Dresses with plunging necklines are not permitted. All necklines must fully cover below the natural bra line (armpit to armpit).</li> <li>• Dresses may be spaghetti strap, strapless, cold shoulder, or halter-type if they meet the neckline requirement.</li> <li>• Dresses or tops with sheer panels, lacing, or cut-outs/ slits on any part of the bodice that reveal bare skin underneath (tear drop, slits, etc.) are not allowed.</li> </ul>



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Windsor Charter Academy Executive Board

August 2000

May 2001

June 2004

January 2006

March 2008

December 2009

October 2010

September 2011

September 2013

January 2015

April 2015

June 2016

December 2017

December 2018

October 2020



## 4.0 Annual Stakeholder Survey Questions

Elementary School	Middle School	High School
<a href="#">Parent Survey Questions</a> <a href="#">Teacher Survey Questions</a>	<a href="#">Parent Survey Questions</a> <a href="#">Teacher Survey Questions</a> <a href="#">Student Survey Questions</a>	<a href="#">Parent Survey Questions</a> <a href="#">Teacher Survey Questions</a> <a href="#">Student Survey Questions</a>



**5.0 Second Read Policies**

# Windsor

## CHARTER ACADEMY

GROWING LIFE-LONG LEARNERS

### GRADUATION REQUIREMENTS

Windsor Charter Academy Executive Board establishes the following graduation requirements for Windsor Charter Academy. These requirements are formed to meet the many demands of a literate society. These requirements are established after consideration of many factors. Some of the contributing factors are:

- Providing students with the necessary preparation and credits to enter a post-secondary institution and fulfilling the requirements that these institutions may have relative to admissions requirements.
- Meeting K-12 educational standards as measured by state accreditation mandates.

#### **Minimum Units of Credit Needed to Graduate**

All students must complete the necessary credit requirements outlined in the graduation requirements below to participate in the graduation ceremony. Courses taken outside of the district will be evaluated to determine if credit will be granted. Any exception should align with the student's official Individual Career and Academic Plan (ICAP). Credits shall be granted for grades of D and above. The exception to this requirement shall be "social graduations" for certain students with disabilities. Foreign exchange students are not eligible for an authorized diploma from Windsor Charter Academy.

To be awarded a diploma, a student enrolled at Windsor Charter Academy Early College High School must earn a minimum of 26 credits that include the following:

- Math—3 credits
- English—4 credits
- History/Social Sciences—3.5 credits
- Science—3.0 credits
- Physical Education/Health—1.0 credits
- ICAP—2.0 credits
- Electives—9.5 credits

A diploma shall consist of the minimum requirements necessary to graduate from Windsor Charter Academy. Any exception to these requirements must be approved by the student's counselor, the principal, the Executive Director and should align with a student's individual career and academic plan.

## College and Career-Prepared Demonstration of Competency Needed to Graduate

Additionally, beginning with the class of 2021, all students in Colorado must meet additional minimum requirements to graduate from high school and demonstrate college and career readiness. To graduate, students must obtain one passing score in English and one passing score in math from one of the options below.

Reading, Writing & Communicating Minimum Scores	Math* Minimum Scores
470 on Evidence-Based Reading and Writing on SAT	500 on Math for SAT
18 on English for ACT	19 on Math for ACT
241 on Reading Comprehension OR 236 on Writing Next Generation Accuplacer	255 on Arithmetic (AR) or 230 on Quantitative Reasoning, Algebra, and Statistics (QAS) Next Generation Accuplacer
C or higher for Semester-Transcribed Grade in Dual Credit Course for ENG 121 Level or Above (or Equivalent)	C or higher for Semester-Transcribed Grade in Dual Credit Course at the MAT 120 Level or Above
2 on Language and Composition, Literature and Composition, Seminar, Research, Modern World History, Psychology, Government or U.S. History for Advanced Placement (AP)	2 on Statistics, Calculus AB or Calculus BC, Biology, Chemistry or Physics for Advanced Placement (AP)
Earned National Career Readiness Certificate through ACT Work Keys	Earned National Career Readiness Certificate through ACT Work Keys
31 on the AFQT for ASVAB	31 on Math on the AFQT for ASVAB

## College Preparation

If students wish to pursue admission to a four-year college or university, higher scores than the minimum to graduate may be a component of admission to

institutes of higher education. The requirements of admission at any college or university being considered should be researched for specifics. Recommended scores are below.

- College Readiness Benchmarks on SAT
  - 480 in Evidence-Based Reading and Writing
  - 530 in Math
- College Readiness Benchmarks on ACT
  - 18 in English
  - 22 in Math
- College Readiness Cut Scores for Accuplacer
  - 80 in Reading Comprehension
  - 95 in Sentence Skills
  - 85 in Elementary Algebra
- Advanced Placement Scores for College Credit
  - 3 or Higher
- AVAB
  - 50 in AFQT

### **Students on Individualized Education Plans**

Students whose IEP may supplant required graduation requirements may still earn a diploma if they are able to demonstrate minimum competency measures by meeting one or more of the assessment thresholds listed above. Students requiring curricular modifications may earn a diploma if able to demonstrate minimum proficiencies outlined by this policy and/or the Colorado Department of Education.

Special Education students who are eligible to participate in social graduations are those who:

- Have a current Individualized Education Plan (IEP).
- Have a commensurate number of credits (currently 26) required by the Windsor Charter Academy Executive Board for graduation (These need NOT be the same required courses needed for a diploma).
- After obtaining their 26 credits, will continue to receive special education services in the district's 18-21 Windsor Exceptional Students Transitioning (WEST) program and have district transition related goals necessary to obtain the postsecondary goals outlined in the IEP.
- Are ready and need community based part-time transition focused special education services.

Those students who are NOT eligible for social graduation are those who:

- Have less than 26 total credits.
- Are younger than 17 years of age as of September 1st of the active school year.
- Have 26 credits but whose needs require continuation at the high school instead of a part-time community-based setting in order to receive Free Appropriate Education (FAPE).

Special education students participating in a social graduation shall receive a certificate of transition at the commencement ceremony in lieu of a diploma or certificate of completion. Once a student is no longer eligible to receive special education services (e.g., the student has reached the age of twenty-one), the student shall be issued either a diploma if the district diploma requirements as outlined above have been met or a certificate of completion if the district diploma requirements have not been met.

Students are encouraged to begin planning during their high school years so they will be adequately prepared for postsecondary opportunities upon graduation. The Colorado Commission on Higher Education (CCHE) is required to provide information about postsecondary education opportunities including admission requirements for institutions of higher education in Colorado to the parents/guardians of eighth grade students. Prior to a student's enrollment in ninth grade courses, Windsor Charter Academy will make information available to the parents/guardians of eighth grade students concerning the courses the Windsor Charter Academy offers that meet the CCHE admission requirements.

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Windsor Charter Academy Executive Board

Adopted: December 2016

December 2017

April 2018

November 2018

May 2019

June 2020

April 2021

February 2022



**Windsor**  
CHARTER ACADEMY  
GROWING LIFE-LONG LEARNERS  
**SUSPENSION AND EXPULSION**

## 1. Definitions

- A. "Expulsion" means the exclusion of a student from attending school and participating in school activities for a specified period of time not to extend beyond one calendar year, unless student contact with the Windsor Charter Academy is otherwise authorized by the Executive Director.
- B. "Habitually Disruptive Student" means a student who three or more times during the school year has caused a material and substantial disruption in the classroom, while on Windsor Charter Academy property, at a school-sanctioned activity or event, or while being transported in a Windsor Charter Academy-approved vehicle.
- C. "Informal Hearing" means notice to the student of what he or she has been accused of doing and an opportunity for the student to explain his or her position regarding the incident constituting grounds for discipline. There need be no delay between the time notice is given and the time of the hearing. An informal hearing does not include representation by counsel, the ability to confront and cross-examine witnesses, or to call witnesses to verify the student's version of the incident.
- D. "Parent" means a student's parent, legal guardian, or legal custodian of students under 18 years of age; if the student is 18 years or older, it refers to the student.
- E. "Student with Disabilities" means a student for whom a determination of disability has been made by a properly constituted Individualized Education Plan (IEP) or 504 team in accordance with state and federal laws governing the education of children with disabilities.
- F. "Suspension" means the exclusion of a student from attending school and participating in school activities for a specified and limited period of time as set forth under "Suspension from School," below, unless student contact with Windsor Charter Academy is otherwise authorized by the Executive Director.



G. A "Classroom Suspension" means the exclusion of a student from the classroom by a teacher when the student has caused a material and substantial disruption.

## **2. Due Process Policy**

It is the policy of the Executive Board to provide due process of law to students through written procedures consistent with law for the suspensions, expulsions and denials of admission.

In matters involving student misconduct that may or will result in the student's suspension and/or expulsion, the student's parent/guardian shall be notified and involved to the greatest possible extent in the disciplinary procedures.

Proportionate disciplinary interventions and consequences shall be imposed to address the student's misconduct and maintain a safe and supportive learning environment for students and staff.

The Executive Board and its designee(s) shall consider the following factors in determining whether to suspend or expel a student:

1. The student's age.
2. The student's disciplinary history.
3. The student's eligibility as a student with a disability.
4. The seriousness of the violation committed by the student.
5. The threat posed to any student or staff.
6. The likelihood that a lesser intervention would properly address the violation.

The Executive Board hereby directs the Executive Director to periodically review current procedures and develop new procedures for adoption by the Executive Board, if necessary, which are consistent with this policy. The Executive Board further directs the Executive Director to provide copies of the Windsor Charter Academy's Conduct and Discipline Code, as defined in Policy JICDA and JK, annually to each student and to post or keep on file copies of the Conduct and Discipline Code in each school at Windsor Charter Academy.

### **Other Disciplinary Interventions**

In lieu of an out-of-school suspension or expulsion and in accordance with applicable law, the principal or designee may consider the use of available interventions to address the student's misconduct. The use of such

interventions will vary, depending upon the facts and circumstances of an individual case. Such interventions shall be at the principal's or designee's sole discretion and include but are not limited to: detention, in-school suspension, counseling, positive behavioral intervention support program, peer mediation, referral to a juvenile assessment center for counseling or other services, or other approaches to address the student's misconduct that do not involve an out-of-school suspension or expulsion and minimize the student's exposure to the criminal and juvenile justice system.

As another intervention and alternative to suspension, the principals or designee may permit the student to remain in school with the consent of the student's teachers if the parent/guardian attends class with the student for a period of time specified by the principal or designee. If the parent/guardian does not agree or fails to attend class with the student, the student shall be suspended in accordance with the accompanying regulations.

This alternative to suspension shall not be used if expulsion proceedings have been or are about to be initiated or designee determines that the student's presence in school, even if accompanied by a parent/guardian, would be disruptive to the operations of the school or be detrimental to the learning environment.

### **Delegation of Authority**

The Executive Board delegates to the Executive Director the power to suspend a student for not more than five school days on the grounds stated in C.R.S. 22-33-106 (1)(a), (1)(b), (1)(c) or (1)(e) or not more than 10 school days on the grounds stated in C.R.S. 22-33-106 (1)(d) unless expulsion is mandatory under law, but the total period of suspension shall not exceed 25 school days.

The Executive Board delegates to the Executive Director the authority to suspend a student, in accordance with C.R.S. 22-33-105, for an additional 10 school days plus up to and including an additional 10 days necessary in order to present the matter to the Executive Board.

Unless otherwise determined by the Executive Board, the Executive Board delegates to the Executive Director the authority to deny admission to or expel for any period not extending beyond one year any student whom the Executive Director, in accordance with the limitations imposed by Title 22, Article 33, of the Colorado Revised Statutes, shall determine does not qualify for admission to or continued attendance at Windsor Charter Academy. The

Executive Director shall render a written opinion within five days after a hearing is conducted on the expulsion matter.

The Executive Director shall report on each case to the Executive Board that has been recommended for expulsion, briefly describing the circumstances and the reason for the action given. Such denial of admission or expulsion by the Executive Director shall be subject to appeal to the Executive Board. The appeal shall consist of a review of the facts that were presented, arguments relating to the decision and questions of clarification from the Executive Board.

### 3. **Grounds for Suspension or Expulsion**

In addition to those grounds set forth in Policy JICDA, according to Colorado Revised Statutes 22-33-106 (1)(a-g), students enrolled at Windsor Charter Academy may be suspended or expelled for the following conduct while in school buildings, on school property, when being transported in vehicles dispatched by Windsor Charter Academy, during school-sponsored activity or event; off school property when the conduct has a reasonable connection to Windsor Charter Academy curricular or non-curricular activity or event.

- A. Continued willful disobedience or open and persistent defiance of proper authority.
- B. Willful destruction or defacing of school property.
- C. Behavior on or off school property which is detrimental to the welfare or safety of other students or school personnel, including behavior which creates a threat of physical harm to the student or to other students.
- D. Declaration as a habitually disruptive student.
- E. Repeated interference with the school's ability to provide educational opportunities to other students.
- F. The commission of an act on school grounds, in a school vehicle, or at a school activity or sanctioned event that, if committed by an adult, would be robbery pursuant to C.R.S 18-4-301 or assault pursuant to C.R.S. 18-3- 201, other than the commission of an act that would be third-degree assault under C.R. S. 18-3-204 if committed by an adult.

- G. Possession of a dangerous weapon on school grounds, in a school vehicle, or at a school activity or sanctioned events, without the authorization of Windsor Charter Academy.

*Note: In accordance with the federal law, expulsion shall be mandatory for no less than one full calendar year for a student who is determined to have brought to or possessed a firearm at school. The Executive Director may modify the length of this federal requirement for expulsion on a case-by-case basis. Such modification shall be in writing.*

As used in this paragraph, "dangerous weapon" is as defined in Policy JICI.

- H. The use, possession or sale of a drug or controlled substance as defined in C.R.S. 18-18-102(5) on school grounds, in a school vehicle or at a school activity or sanctioned event.
- I. Carrying, using, actively displaying, or threatening with the use of a firearm facsimile that could reasonably be mistaken for an actual firearm in a school building or in or on school property.
- J. Pursuant to C.R.S. 22-12-105(3), making a false accusation of criminal activity against an employee of an educational entity to law enforcement authorities or to Windsor Charter Academy officials or personnel.
- K. Other violations of Windsor Charter Academy policy, including but not limited to Windsor Charter Academy's Discipline and Conduct Code.

## **Expulsion for Unlawful Sexual Behavior or Crime of Violence**

When a petition is filed in juvenile court or district court that alleges a student between the ages of 12 to 18 years has committed an offense that would constitute unlawful sexual behavior or a crime of violence if committed by an adult, basic identification information, as defined in state law, along with the details of the alleged delinquent act or offense, is required by law to be provided immediately to Windsor Charter Academy, in which the juvenile is enrolled.

This information shall be used by the Executive Director to determine whether the student has exhibited behavior that is detrimental to the safety or welfare of the other students or school personnel and whether educating the student in the school may disrupt the learning environment in the school, provide a negative example for other students, or create a dangerous and unsafe

environment of students, teachers, and other school personnel. The Executive Director shall take appropriate disciplinary action, which may include suspension or expulsion, in accordance with this policy.

The Executive Board may determine to wait until the conclusion of court proceedings to consider expulsion, in which case it shall be the responsibility of Windsor Charter Academy to provide an alternative educational program for the student as specified in state law.

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Windsor Charter Academy Executive Board  
October 2017  
February 2020  
February 2022

#### Legal References

C.R.S. 16-22-102(9)  
C.R.S. 18-1.3-406  
C.R.S. 18-3-202 et seq.  
C.R.S. 18-4-301 et seq.  
C.R.S. 18-9-124 (2)(a)  
C.R.S. 22-12-105 (3)  
C.R.S. 22-32-109.1 (2)(a)  
C.R.S. 22-32-109.1 (2)(a)(I)(E)  
C.R.S. 22-32-109.1 (3)  
C.R.S. 22-32-144  
C.R.S. 22-33-105  
C.R.S. 22-33-106  
C.R.S. 22-33-106.3  
C.R.S. 22-33-106.5  
C.R.S. 22-33-107  
C.R.S. 22-33-107.5  
C.R.S. 22-33-108

#### Cross References

GBGB, Teacher/Staff Protection  
JEA Compulsory Attendance  
JF Student Admissions  
JICDA Student Conduct

JK Student Discipline

JKD JKE-R Suspension/Expulsion of Students—Regulation





**Windsor**  
CHARTER ACADEMY  
GROWING LIFE-LONG LEARNERS  
**SUSPENSION AND EXPULSION  
REGULATION**

## **Procedure for Suspension**

The following procedures shall be followed in the suspension of students:

- i. *Informal Hearing.* Prior to the student's removal from school, the student shall receive an informal hearing before the school principal or principal's designee unless an emergency requires immediate removal of the student, in which case an informal hearing shall be held as soon as practicable after removal. The student will be given an opportunity to admit or deny the accusation and to give his or her version of the events. The administrator may hold a more extensive hearing in order to gather relevant information prior to making a decision on the contemplated action.
- ii. *Timing.* The notice and informal hearing should precede removal of the student from school. There need be no delay between the time notice is given and the time of the informal hearing.
- iii. *If the Student's Presence in School Presents a Danger.* Notice and an informal hearing need not be given prior to removal from school where a student's presence poses a continuing danger to persons or property or an ongoing threat is disrupting the academic process. In this case, an informal hearing will follow as soon after the student's removal as practicable.
- iv. *Notice to Parent(s)/Guardian(s).* If possible, the principal or designee shall immediately, by phone or by personal contact, inform the parent(s)/guardian(s) of the student's suspension and shall immediately confirm such notification in writing by mail. The notice will contain the following basic information:
  - A statement of the charges against the student.
  - A statement of what the student is accused of doing.
  - A statement of the basis of the allegation. Specific names may be withheld if necessary.

- The period of the suspension and the time and place for the parent(s)/guardian(s) to meet with the suspending authority to review the suspension.
- v. *Transfer of Custody.* A suspended student shall be required to leave the school grounds immediately after the parent(s)/guardian(s) and the principal or designee have determined the best way to transfer custody of the student to the parent(s)/guardian(s).
- vi. A suspended student shall not be readmitted to school until the student's parent(s)/guardian(s) has met with the principal or designee, or, in the discretion of the school principal or designee, the parent(s)/guardian(s) has substantially agreed to review the suspension with the principal or designee. However, the student may be readmitted if the principal or designee cannot contact the parent(s)/guardian(s) or if the parent(s)/guardian(s) repeatedly fails to appear for the scheduled meeting.
- vii. The principal or designee shall provide an opportunity for the student to make up school work during the period of suspension to allow the student to reintegrate into the educational program following the suspension. The principal may award appropriate credit for the assigned make-up work.

## **Expulsion or Denial of Admission from School**

- A. Authority. Unless otherwise determined by the Executive Board in any particular case, the Executive Board delegates the power to expel and deny admission of students to the Executive Director provided that at the next meeting of the Board, the Executive Director shall report on each case that has been recommended for expulsion, briefly describing the circumstances and the reason for the action given.
- B. The decision of the Executive Director may, upon the written request of the student or parent(s)/guardian(s) within ten calendar days after receipt of the Executive Director's decision, be appealed to the Executive Board. Failure to request an appeal within ten calendar days shall result in a waiver of the right to appeal, and the Executive Director's decision shall become final.
- C. When the student is beyond the compulsory attendance age, recommendation for expulsion may be avoided by a mutual agreement between the parent(s)/guardian(s) and building principal that the parent(s)/guardian(s) withdraw the student from school.



## D. Procedures for Expulsion or Denial of Admission

- i. The principal may recommend to the Executive Director that a student be expelled from or denied admission to school.
- ii. The principal shall make such recommendation in writing to the Executive Director, setting forth his/her specific reasons for the recommendation.
- iii. If the Executive Director believes that there is a reasonable basis to support the principal's recommendation, he/she shall schedule the matter for a hearing and, in advance of the hearing, shall notify the parent(s)/guardian(s) of the child, in writing, as to the following matters: (a) the time and place of the hearing; (b) the fact that the principal is recommending expulsion or denial of admission; (c) a statement of the basic facts on which the expulsion or denial of admission recommendation is based and a statement of the statutory and policy authority for the recommended expulsion or denial of admission; (d) a statement that the student and his/her parent(s)/guardian(s) may be present at the hearing and hear all information against him/her; that the student will have an opportunity to present relevant information in his/her own behalf, and that the student may be accompanied and represented by an attorney or other representative if he/she so chooses; and (e) a statement that failure of the student and his/her parent(s)/guardian(s) to attend said hearing or to be otherwise represented at said hearing will constitute a waiver of any further rights of the student in respect to the matter of the student's expulsion or denial of admission.
- iv. If no hearing is requested by the student and his/her parent(s)/guardian(s), the Executive Director may take action based upon the oral and written recommendation of the principal.
- v. No continuance of the hearing shall be granted except at the request of the student and his/her parent(s)/guardian(s) for good cause or in the event of an unavoidable emergency; and in any such case the continued hearing shall be set as soon as possible from the date of the original hearing.
- vi. The hearing shall be conducted by the Executive Director or by his or her designee acting as a hearing officer, except that in those cases where the Executive Board has determined not to delegate the authority to expel or deny the admission of any student in which case the Executive Board shall conduct the hearing.

## Policy JKD JKE-R

- vii. At the hearing, technical rules of evidence shall not be applicable and the Executive Director or the Executive Board may consider and give appropriate weight to such credible information as deemed appropriate; provided, that a recitation of any such information shall appear in the record and the student and his/her parent(s)/guardian(s) shall be informed of the nature of such information. In addition, the following procedures shall apply:
- Testimony which is repetitious, irrelevant, immaterial, scandalous, or impertinent may be limited.
  - Testimony of witnesses shall be presented under oath.
  - The student, his/her parent(s)/guardian(s), or his/her representative may question witnesses and may present testimony or evidence for consideration by the Executive Director, but may not question the Executive Director.
  - An audio recording of the proceeding shall be kept so as to enable a transcript of the testimony to be prepared for purposes of an appeal.
  - If a hearing officer conducts the hearing, the hearing officer will make specific factual findings and will promptly submit to the Executive Director those findings and a recommendation regarding the expulsion or denial of admission.
  - The Executive Director will review the hearing officer's factual findings and recommendation, or if the Executive Director or Executive Board conducts the hearing, the Executive Director or Executive Board will make factual findings. The Executive Director or Executive Board shall render a written decision which includes findings of fact sufficient in content to apprise the student, his/her parent(s)/guardian(s), or a reviewing court of the factual basis for the decision. The written decision shall be rendered within five school days following the hearing, and shall be delivered to the student and his/her parent(s)/guardian(s) by personal delivery or by certified mail. In the event of an order of expulsion or denial of admission, the decision of the Executive Director shall include information for appeal to the Executive Board and the decision of the Executive Board shall include information for appeal to the court, as appropriate.
- E. If an appeal of the Executive Director's decision to the Executive Board is properly requested, the Executive Board shall review the record created at

## Policy JKD JKE-R

the hearing, the findings and recommendation of the Executive Director, and the Executive Director's decision. The student may be represented by counsel at the appeal. Representatives of Windsor Charter Academy and the parent(s)/guardian(s) may make brief statements to the Executive Board but no new evidence shall be presented, unless such evidence was not reasonably discoverable at the time of the hearing. The Executive Board shall make a final determination regarding the expulsion or denial of admission of the student and shall inform the student and his or her parent(s)/guardian(s) of the right to judicial review.

### F. Post-Expulsion Matters

- i. If a student between the ages of seven and 17 is expelled for the remainder of a school year, the parent(s)/guardian(s) of the student shall be responsible for assuring compliance with the compulsory school attendance laws during the period of expulsion. Windsor Charter Academy encourages all parent(s)/guardian(s) to provide for their student's education if the student is expelled for any period.
- ii. Upon expelling a student, Windsor Charter Academy shall provide information to the student's parent(s)/guardian(s) concerning the educational alternatives available to the student during the period of expulsion. If the parent(s)/guardian(s) chooses to provide a home-based educational program for the student, Windsor Charter Academy shall assist the parent(s)/guardian(s) in obtaining appropriate curricula for the student. Upon request of a student or student's parent(s)/guardian(s), Windsor Charter Academy shall provide for any student who is expelled from Windsor Charter Academy educational services deemed appropriate for the student by Windsor Charter Academy.
- iii. If a student is expelled for the remainder of the school year and the student is not receiving educational services through Windsor Charter Academy, Windsor Charter Academy shall contact the student's parent(s)/guardian(s) at least once every 60 days until the beginning of the next school year to determine whether the student is receiving educational services. Windsor Charter Academy need not contact the student's parent(s)/guardian(s) after the student is enrolled in another school district, or in an independent or parochial school, or if the student is committed to the Department of Human Services or is sentenced pursuant to the Children's Code contained in Article 2 of Title 19 of the Colorado Revised Statutes.

### Classroom Suspension

## Policy JKD JKE-R

A. *Authority.* A teacher may immediately remove a student from the teacher's classroom for one day if the student's behavior:

- Violates the code of conduct adopted by the Executive Board.
- Is dangerous, unruly, or disruptive.
- Seriously interferes with the ability of the teacher to teach the class or other students to learn.

A student with a disability may be removed from class and placed in an alternative educational setting only to the extent authorized by state and federal laws and regulations.

B. *Procedures for Classroom Suspension:* The teacher initiating a one-day classroom suspension shall provide the principal or designee with assignments and other course work to be completed by the student during the period of suspension.

- i. As soon as practicable, the building principal or designee shall notify the student's parent(s)/guardian(s), in writing, that the student was removed from class. The written notice shall specify the class from which the student was removed, the duration of the removal, and the basis for the removal as stated by the teacher. The notice shall provide an opportunity for the parent(s)/guardian(s) to attend a student teacher conference regarding the removal. If the student's removal from class is also subject to disciplinary action (i.e., suspension or expulsion) for the particular classroom misconduct, the parent(s)/guardian(s) shall also be notified of the disciplinary action in accordance with legal and policy requirements.
- ii. The teacher may develop a behavior plan approved by the principal after a student's first one-day classroom suspension during any grading term (quarter, trimester or semester) and shall develop a behavior plan approved by the principal after a student's second one-day classroom suspension during any grading term. The behavior plan shall indicate that upon the third removal from class during a grading period for causing a material and substantial disruption, a student may be officially removed from the teacher's class for the remainder of the grading term. The teacher shall provide a copy of the behavior plan, as well as a copy of each revision thereto, to the student and the student's parent(s)/guardian(s).
- iii. For any student removed from the classroom for the remainder of a grading term as provided in subparagraph ii. above, the teacher

## Policy JKD JKE-R

- responsible for the removal shall provide the principal or designee with a lesson plan, assignments, other course work, quizzes, and exams for the remainder of the grading term so as to allow the student to complete and receive credit for the course. The principal shall be responsible for determining the appropriate educational placement of the student. The principal's decision regarding placement is final.
- iv. Classroom suspensions may count as suspensions for purposes of declaring a student as "habitually disruptive," in accordance with Windsor Charter Academy policy and regulations.
  - v. A teacher's ability to impose classroom suspensions of special education students shall be subject to governing law and Windsor Charter Academy's policies and regulations concerning suspension/expulsion of students with disabilities.
- C. Removal from class under this policy does not prohibit Windsor Charter Academy from pursuing or implementing additional disciplinary measures, including but not limited to detentions, suspensions, or expulsions for the conduct or behavior for which the student was removed, in accordance with Windsor Charter Academy policy concerning student suspensions, expulsions and other disciplinary interventions.

### **Crimes of Violence or Unlawful Sexual Behavior**

When a petition is filed in juvenile court or district court that alleges a student between the ages of 12 to 18 years has committed an offense that would constitute a crime of violence or unlawful sexual behavior as defined by state law, if committed by an adult, the Executive Board or its designee shall determine whether the student has exhibited behavior that is detrimental to the safety or welfare of the other students or school personnel, and whether educating the student in the school may disrupt the learning environment, provide a negative example for other students, or create a dangerous and unsafe environment for students, teachers, and other school personnel.

If the Executive Board determines that the student should not be educated in the school, it will delegate the power to its Executive Director in determining the appropriate disciplinary action, including instituting procedures to suspend or expel the student. Alternatively, Windsor Charter Academy may delay consideration of the student's expulsion pending the outcome of the juvenile or district court proceedings, in which case it shall be the responsibility of the Windsor Charter Academy to provide the student with an appropriate alternative education program as specified in state law. The time that a student spends in an alternate education program shall not be considered a period of

# Policy JKD JKE-R

suspension or expulsion. If the student pleads guilty to the charge, is found guilty or is adjudicated a delinquent juvenile, the Executive Board or designee may proceed to expel the student following the procedures set forth in these regulations.

Information regarding the details of the alleged crime of violence or unlawful sexual behavior will be used by the Executive Board or its designee for the purposes set forth in this policy, but shall remain confidential unless the information is otherwise available to the public by law.

## **Students of Special Education**

Any discipline of students identified as students with disabilities under the IDEA or Section 504 shall be conducted in accordance with the provisions of Policy JKB concerning the discipline of students with disabilities.

## **Communication of Disciplinary Information**

The principal shall communicate discipline information concerning any student enrolled in the school to any teacher who has direct contact with the student in the classroom and to any counselor who has direct contact with the student. Any teacher or counselor who receives such information shall maintain the confidentiality of the information and does not have the authority to communicate the information to any other person. The student and his/her parent(s)/guardian(s) may challenge the accuracy of the disciplinary information by making a written request for review to the Executive Director or his/her designee.

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Windsor Charter Academy Executive Board  
October 2017  
February 2020  
February 2022

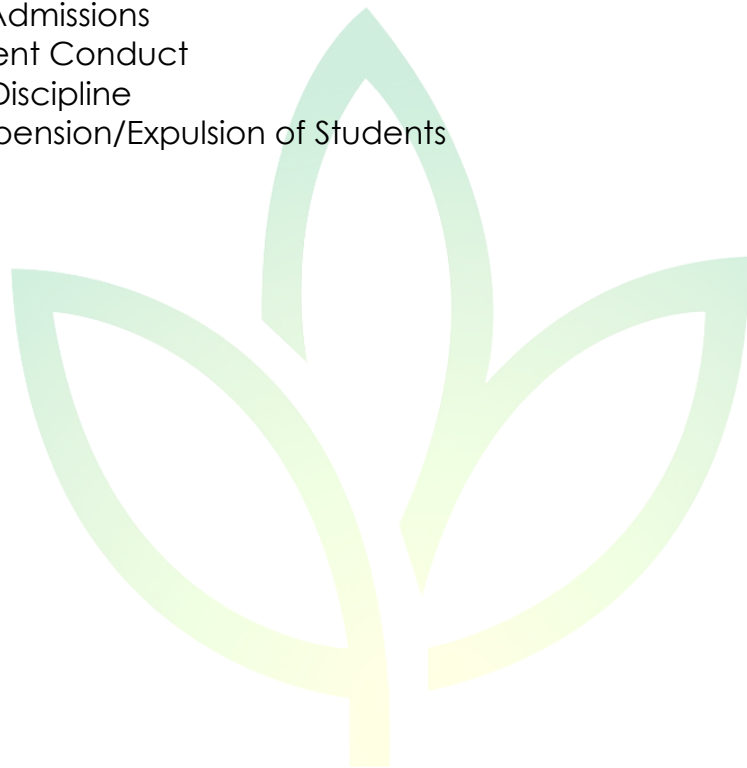
## Legal References

C.R.S. 16-22-102(9)  
C.R.S. 18-1.3-406  
C.R.S. 22-32-109.1 (2)(a)  
C.R.S. 22-32-109.1 (2)(a)(I)(E)  
C.R.S. 22-32-109.1 (3)  
C.R.S. 22-32-144

C.R.S. 22-33-105  
C.R.S. 22-33-106  
C.R.S. 22-33-106.3  
C.R.S. 22-33-106.5  
C.R.S. 22-33-107  
C.R.S. 22-33-107.5  
C.R.S. 22-33-108

## Cross References

GBGB, Teacher/Staff Protection  
JEA Compulsory Attendance  
JF Student Admissions  
JICDA Student Conduct  
JK Student Discipline  
JKD JKE Suspension/Expulsion of Students





## 6.0 Financials



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## January 2022 Financial Highlights

As of January 31, 2022, we are 7 months through the year, revenues and expenditures should be approximately 58.33% of budget

- **Total GF Revenue is \$8,513,432 (57.02%)**
  - Fees collection is at 98.7%
  - PPR is at expected
  
- **Total GF Expenses are \$8,215,928 (55.79%)**
  - Expenses are running at expected
  - Insurance, curriculum, testing are front loaded
  
- **Balance Sheet Notes**
  - GF Checking Account Balance: \$ 1,744,959
  - Health Insurance Checking Balance: \$534,604
  - COLOTRUST Investment Balance: \$2,173,082
  - FirstBank Savings: \$ 751,721
  - SF Checking Account Balance: \$ 237,297
  
- **As of 1/31/22~ Days Cash on Hand: 150**
  
- **Check-Debit Register Notes (Reviewed monthly in detail by FC)**
  - Checks in the 1000 range are general fund
  - Checks in the 10111 range are actual medical costs
  - Checks in the 90000 range are student fund
  - Issuances beginning with a date (22821111) are auto pays or debits
    - American Fidelity, UMR, Delta, Lincoln, Eyemed, OptumRX are benefit related
    - CBIZ, PERA, Voya, Security Benefit represent payroll items

# Rev and Exp as of 1.31.22

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Windsor Charter Academy

Charter School 11						
Account Type	I	Revenue				
Source of Revenue/Objec	1500	Earnings on Investments				
Description	Y.T.D. Activity	M.T.D. Activity	Current Budget	Budget Balance	% of Budget	
1500 Earnings on Investments	487.56	142.06	10,000.00	9,512.44	4.88	
1700 Pupil Activities	76,671.00	300.00	77,375.00	704.00	99.09	
1900 Other Revenue from Local Sources	151,085.92	549.50	166,731.00	15,645.08	90.62	
3900 Other Revenue From State Sources	557,393.59	109,995.88	1,508,288.00	950,894.41	36.96	
5200 Interfund Transfers	0.00	0.00	10,000.00	10,000.00	0.00	
5600 Direct Allocations	7,727,793.70	1,103,963.01	13,158,779.00	5,430,985.30	58.73	
<b>I Revenue</b>	<b>8,513,431.77</b>	<b>1,214,950.45</b>	<b>14,931,173.00</b>	<b>6,417,741.23</b>	<b>57.02</b>	* Account Type
0100 Salaries	3,806,562.32	597,481.56	7,289,753.24	3,483,190.92	52.22	
0200 Employee Benefits	1,721,081.47	195,637.49	2,795,052.97	1,073,971.50	61.58	
0300 Purchased Professional and Technical Services	50,927.56	7,654.93	81,256.00	30,328.44	62.68	
0400 Purchased Property Services	1,040,458.01	179,328.99	1,803,649.00	763,190.99	57.69	
0500 Other Purchased Services	1,265,724.86	309,728.01	2,024,219.00	758,494.14	62.53	
0600 Supplies	302,918.04	11,582.83	428,774.00	125,855.96	70.65	
0700 Property	3,278.03	0.00	207,675.11	204,397.08	1.58	
0800 Other Objects	24,978.10	1,277.65	79,357.00	54,378.90	31.48	
0900 Other Uses of Funds	0.00	0.00	17,000.00	17,000.00	0.00	
<b>X Expense</b>	<b>8,215,928.39</b>	<b>1,302,691.46</b>	<b>14,726,736.32</b>	<b>6,510,807.93</b>	<b>55.79</b>	* Account Type
<b>11 Charter School</b>	<b>(297,503.38)</b>	<b>87,741.01</b>	<b>(204,436.68)</b>	<b>93,066.70</b>	<b>145.52</b>	Fund

# Rev and Exp as of 1.31.22

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Windsor Charter Academy

Pupil Activity Fund 23						
Account Type	I	Revenue				
Source of Revenue/Objec	1900	Other Revenue from Local Sources				
Description	Y.T.D. Activity	M.T.D. Activity	Current Budget	Budget Balance	% of Budget	
<b>1900 Other Revenue from Local Sources</b>	334,720.02	15,863.66	0.00	(334,720.02)	0.00	
<b>I Revenue</b>	334,720.02	15,863.66	0.00	(334,720.02)	0.00	* Account Type
<b>0600 Supplies</b>	105,428.18	16,066.88	255,773.31	150,345.13	41.22	
<b>0868 Overhead Costs</b>	0.00	0.00	0.00	0.00	0.00	
<b>X Expense</b>	105,428.18	16,066.88	255,773.31	150,345.13	41.22	* Account Type
<b>23 Pupil Activity Fund</b>	<u>(229,291.84)</u>	<u>203.22</u>	<u>255,773.31</u>	<u>485,065.15</u>	<u>-89.65</u>	Fund

# Rev and Exp as of 1.31.22

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Windsor Charter Academy

Building Corporation 61						
Account Type	I	Revenue				
Source of Revenue/Objec	1500	Earnings on Investments				
Description	Y.T.D. Activity	M.T.D. Activity	Current Budget	Budget Balance	% of Budget	
1500 Earnings on Investments	357.23	0.00	15,000.00	14,642.77	2.38	
1900 Other Revenue from Local Sources	708,538.83	0.00	1,634,778.00	926,239.17	43.34	
2000 Revenue from Intermediate Sources	6,339.18	0.00	10,000.00	3,660.82	63.39	
<b>I Revenue</b>	<b>715,235.24</b>	<b>0.00</b>	<b>1,659,778.00</b>	<b>944,542.76</b>	<b>43.09</b>	* Account Type
0700 Property	0.00	0.00	525,000.00	525,000.00	0.00	
0800 Other Objects	1,375,492.09	0.00	2,044,778.00	669,285.91	67.27	
0900 Other Uses of Funds	0.00	0.00	0.00	0.00	0.00	
<b>X Expense</b>	<b>1,375,500.90</b>	<b>0.00</b>	<b>2,619,778.00</b>	<b>1,244,277.10</b>	<b>52.50</b>	* Account Type
<b>61 Building Corporation</b>	<b>660,265.66</b>	<b>0.00</b>	<b>960,000.00</b>	<b>299,734.34</b>	<b>68.78</b>	Fund
<b>Report Total:</b>	<b>(133,470.44)</b>	<b>(87,944.23)</b>	<b>(1,011,336.63)</b>	<b>(877,866.19)</b>	<b>13.20</b>	

# Balance Sheet

Printed: 2/16/2022 11:58 AM  
Windsor Charter Academy

Charter School 11						
Account Class	8100	Current Assets				
	Description		Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
<b>Current Assets</b>						
	Bingo Checking Acct		551.11	0.00	551.11	11-950-00-0000-8101-000-0000
	General Fund Checking 1stBANK		1,619,538.45	125,420.95	1,744,959.40	11-950-00-0000-8102-000-0000
	Health Insurance Checking 1stBank		587,951.84	(53,347.19)	534,604.65	11-950-00-0000-8102-000-0000
	COLOTRUST Account		2,172,946.46	135.67	2,173,082.13	11-950-00-0000-8102-000-0000-9393
	Savings 1stBANK		651,663.63	5.54	651,669.17	11-950-00-0000-8102-000-0000-9393
	Savings 1stBANK- CC		100,050.67	0.85	100,051.52	11-950-00-0000-8102-000-0000-9393
	MSHS Petty Cash		82.21	0.00	82.21	11-950-00-0000-8103-000-0000
	PTC/Booster Petty Cash		18.56	0.00	18.56	11-950-00-0000-8103-000-0000
	Accounts Receivable from Dist		0.00	0.00	0.00	11-950-00-0000-8141-000-0000
	Food Service Petty Cash		133.00	0.00	133.00	11-950-31-0000-8103-000-0000
<b>8100</b>	<b>Current Assets</b>		<u>5,132,935.93</u>	<u>72,215.82</u>	<u>5,205,151.75</u>	* Account Class
<b>Liabilities</b>						
	Accounts Payable		(73,123.16)	(144,709.11)	(217,832.27)	11-950-00-0000-7421-000-0000
	Rental Deposits Liability		(800.00)	0.00	(800.00)	11-950-00-0000-7461-000-0000
	GARNISHMENT		3,500.06	(583.33)	2,916.73	11-950-00-0000-7471-000-0000
	Deferred Grant Revenue		(5,676.57)	0.00	(5,676.57)	11-950-00-0000-7482-000-0000-9393
	Health/Dental/Vision Liab		(103,454.26)	(14,664.39)	(118,118.65)	11-950-05-0000-7471-000-0000
	Unearned Rev Liab- Food Service		(41,217.68)	0.00	(41,217.68)	11-950-31-0000-7482-000-0000
<b>7400</b>	<b>Liabilities</b>		<u>(220,771.61)</u>	<u>(159,956.83)</u>	<u>(380,728.44)</u>	* Account Class
<b>Reserved Co Dept of Ed use only.</b>						
	Tabor Reserve		(395,000.00)	0.00	(395,000.00)	11-950-00-0000-6721-000-0000
	Unreserved Fund Balance		(4,131,919.93)	0.00	(4,131,919.93)	11-950-00-0000-6770-000-0000
	Gen Fund Net Income/Loss		(385,244.39)	87,741.01	(297,503.38)	11-950-00-0000-6775-000-0000
<b>6100</b>	<b>Reserved Co Dept of Ed use only.</b>		<u>(4,912,164.32)</u>	<u>87,741.01</u>	<u>(4,824,423.31)</u>	* Account Class
<b>11</b>	<b>Charter School</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Fund

# Balance Sheet

Printed: 2/16/2022 11:58 AM  
Windsor Charter Academy

Pupil Activity Fund 23						
Account Class	8100	Current Assets				
	Description		Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
<b>Current Assets</b>						
	SF Checking 1stBank		228,795.05	8,501.96	237,297.01	23-950-00-0000-8100-000-0000
	SF Checking Arbiter Athletic		4,553.53	(2,346.04)	2,207.49	23-950-00-0000-8100-000-0000
<b>8100</b>	<b>Current Assets</b>		<u>233,348.58</u>	<u>6,155.92</u>	<u>239,504.50</u>	* Account Class
<b>Liabilities</b>						
	Bus Liab Due to GF		(322.50)	(417.50)	(740.00)	23-950-00-0000-7400-000-0000
	MSHS Activity Accts Payable		(3,531.02)	(5,941.64)	(9,472.66)	23-950-00-0000-7421-000-0000
<b>7400</b>	<b>Liabilities</b>		<u>(3,853.52)</u>	<u>(6,359.14)</u>	<u>(10,212.66)</u>	* Account Class
<b>Reserved Co Dept of Ed use only.</b>						
	Activity Net Income/Loss		(229,495.06)	203.22	(229,291.84)	23-950-00-0000-6775-000-0000
<b>6100</b>	<b>Reserved Co Dept of Ed use only.</b>		<u>(229,495.06)</u>	<u>203.22</u>	<u>(229,291.84)</u>	* Account Class
<b>23</b>	<b>Pupil Activity Fund</b>		<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund

# Balance Sheet

Printed: 2/16/2022 11:58 AM  
Windsor Charter Academy

Building Corporation 61						
Account Class	8100	Current Assets				
	Description		Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
<b>Current Assets</b>						
	Bldg Corp Reserve Fund-2020		1,388,326.15	0.00	1,388,326.15	61-950-65-0000-8105-000-0000-9393
	Bldg Corp Interest Fund-2020		137,529.43	0.00	137,529.43	61-950-65-0000-8105-000-0000-9393
	Bldg Corp Reserve Fund-2021		969,071.46	0.00	969,071.46	61-950-65-0000-8105-000-0000-9393
	Bldg Corp Interest Fund-2021		155,268.98	0.00	155,268.98	61-950-65-0000-8105-000-0000-9393
	Bldg Corp Principal Fund-2021		76,106.88	0.00	76,106.88	61-950-65-0000-8105-000-0000-9393
<b>8100</b>	<b>Current Assets</b>		<u>2,726,302.90</u>	<u>0.00</u>	<u>2,726,302.90</u>	* Account Class
<b>Fixed Assets</b>						
	Bldg Corp Land-Elem		692,451.00	0.00	692,451.00	61-950-00-0000-8211-000-0000
	Bldg Corp Land-MSHS		1,060,000.00	0.00	1,060,000.00	61-950-00-0000-8211-000-0000
	Bldg Corp Water Shares 2017		92,000.00	0.00	92,000.00	61-950-00-0000-8211-000-0000
	Bldg Corp Building & Imp ELEM		9,172,903.94	0.00	9,172,903.94	61-950-00-0000-8231-000-0000
	Bldg Corp Building & Imp MSHS		14,261,329.03	0.00	14,261,329.03	61-950-00-0000-8231-000-0000
	Bldg Corp Accum Depr ELEM		(3,439,189.61)	0.00	(3,439,189.61)	61-950-00-0000-8232-000-0000
<b>8200</b>	<b>Fixed Assets</b>		<u>21,839,494.36</u>	<u>0.00</u>	<u>21,839,494.36</u>	* Account Class
<b>Liabilities</b>						
	Bldg Corp Premium on Bonds		(1,577,478.00)	0.00	(1,577,478.00)	61-950-00-0000-7443-000-0000
	Bldg Corp Loans Payable		(28,028,318.29)	0.00	(28,028,318.29)	61-950-00-0000-7451-000-0000
	Bldg Corp Accrued Interest		(314,685.00)	0.00	(314,685.00)	61-950-00-0000-7455-000-0000
<b>7400</b>	<b>Liabilities</b>		<u>(29,920,481.29)</u>	<u>0.00</u>	<u>(29,920,481.29)</u>	* Account Class
<b>Reserved Co Dept of Ed use only.</b>						
	Bldg Corp Unreserved Fund Bal		4,694,418.37	0.00	4,694,418.37	61-950-00-0000-6720-000-0000
	Bldg Corp Net Income/Loss		660,265.66	0.00	660,265.66	61-950-00-0000-6775-000-0000
<b>6100</b>	<b>Reserved Co Dept of Ed use only.</b>		<u>5,354,684.03</u>	<u>0.00</u>	<u>5,354,684.03</u>	* Account Class
<b>61</b>	<b>Building Corporation</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Fund
	<b>Report Total:</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	

# A/P Check Register

Printed: 2/16/2022 11:54 AM  
 Windsor Charter Academy  
 Check Date: 1/1/2022 to 1/31/2022

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
219009	██████████ payroll- confidential	3	01/04/2022	2247	2,533.00	0.00	2,533.00
21093	Security Benefit	3	01/04/2022	2248	4,022.44	0.00	4,022.44
21080	Ace Hardware WCA	13	01/19/2022	2249	143.78	0.00	143.78
21009	Brooms N More Inc	8	01/19/2022	2250	1,140.94	0.00	1,140.94
217633	Diversified Underground Inc.	13	01/19/2022	2251	1,080.00	0.00	1,080.00
218817	InfoArmor, Inc.	12	01/19/2022	2264	117.65	0.00	117.65
21269	JW Pepper	13	01/19/2022	2265	418.22	0.00	418.22
21038	Lewan and Associates	8	01/19/2022	2266	5,076.22	0.00	5,076.22
21092	Lincoln National Life Insurance	8	01/19/2022	2267	1,560.38	0.00	1,560.38
21048	Oriental Trading Company Inc	8	01/19/2022	2268	56.53	0.00	56.53
217829	Oztek Commerical Services	13	01/19/2022	2269	463.75	0.00	463.75
21245	Stericycle Inc.	8	01/19/2022	2270	224.40	0.00	224.40
217638	UNCC	8	01/19/2022	2271	34.32	0.00	34.32
21120	Weld RE-4 School District	8	01/19/2022	2272	243.95	0.00	243.95
218535	FirstBank	5	01/19/2022	2273	64,817.10	0.00	64,817.10
21127	ACT, Inc	19	01/20/2022	2274	72.00	0.00	72.00
21552	Airgas USA LLC	19	01/20/2022	2275	35.88	0.00	35.88
218713	AmTrust North America	19	01/20/2022	2276	118.16	0.00	118.16
21007	Barefoot Farms Landscaping Inc.	19	01/20/2022	2277	1,382.50	0.00	1,382.50
218195	Bimbo Bakeries USA	19	01/20/2022	2278	483.60	0.00	483.60
21009	Brooms N More Inc	20	01/20/2022	2279	1,364.73	0.00	1,364.73
218016	Bumble Bee Parking Lot Striping	20	01/20/2022	2280	600.00	0.00	600.00
21012	CenturyLink	19	01/20/2022	2281	146.91	0.00	146.91
218808	CobraHelp	19	01/20/2022	2282	71.00	0.00	71.00
21015	Comcast Cable	19	01/20/2022	2283	7,965.27	0.00	7,965.27
218542	Community Funded Enterprises Inc	19	01/20/2022	2284	3.00	0.00	3.00
21140	EON Office	19	01/20/2022	2285	93.09	0.00	93.09
219016	Fletcher, Louis	20	01/20/2022	2286	612.50	0.00	612.50
21254	Gallegos Sanitation Inc	19	01/20/2022	2287	532.61	0.00	532.61
21136	Home Depot Pro	19	01/20/2022	2288	3,088.03	0.00	3,088.03
21498	Purchase Power Pitney Bowes	19	01/20/2022	2289	189.13	0.00	189.13
218981	Savannah and Devin LLC	19	01/20/2022	2290	1,050.00	0.00	1,050.00
21061	Security and Sound Design Inc	20	01/20/2022	2291	350.00	0.00	350.00
21681	Snappy Holdings LLC	19	01/20/2022	2292	13.80	0.00	13.80
21245	Stericycle Inc.	19	01/20/2022	2293	222.21	0.00	222.21
217892	T-Mobile	19	01/20/2022	2294	28.01	0.00	28.01
21072	Town of Windsor	19	01/20/2022	2295	2,589.79	0.00	2,589.79
21079	Wells Fargo Financial Leasing	19	01/20/2022	2296	7,832.09	0.00	7,832.09
21112	Amazon Capital Services Inc.	24	01/25/2022	2297	156.51	0.00	156.51
218775	Hitz, Cameron	24	01/25/2022	2298	160.00	0.00	160.00
21109	Mail N Copy	22	01/25/2022	2299	438.75	0.00	438.75
217978	MODESTO, AMPELIA	24	01/25/2022	2300	80.00	0.00	80.00
218759	Rupe, Caleb	24	01/25/2022	2301	75.00	0.00	75.00
217979	Thomsen, Micki	24	01/25/2022	2302	155.00	0.00	155.00
21120	Weld RE-4 School District	22	01/25/2022	2303	37.32	0.00	37.32
218791	Medical Center of the Rockies	7	01/03/2022	10512	50,129.19	0.00	50,129.19
218634	UC Health Medical Group	7	01/03/2022	10513	76.81	0.00	76.81
218208	OptumRX	7	01/10/2022	10514	1,107.28	0.00	1,107.28
218208	OptumRX	7	01/10/2022	10515	10.60	0.00	10.60
218963	Northern Colorado Anes Pro	7	01/18/2022	10516	880.60	0.00	880.60
218208	OptumRX	7	01/24/2022	10517	7,531.47	0.00	7,531.47
218208	OptumRX	7	01/24/2022	10518	15.65	0.00	15.65
219013	Centers for Gastroenterology	7	01/24/2022	10519	32.22	0.00	32.22
218634	UC Health Medical Group	7	01/24/2022	10520	224.60	0.00	224.60
219012	NoCo Hospitalists LLC	7	01/24/2022	10521	113.92	0.00	113.92
218207	UMR Health	7	01/24/2022	10522	662.94	0.00	662.94
219013	Centers for Gastroenterology	7	01/31/2022	10523	765.09	0.00	765.09



# A/P Check Register

Printed: 2/16/2022 11:54 AM  
 Windsor Charter Academy  
 Check Date: 1/1/2022 to 1/31/2022

Vendor #	Vendor Name	Batch #	Check Date	Check #	Checks	Direct Deposit	Total
219013	Centers for Gastroenterology	7	01/31/2022	10524	115.22	0.00	115.22
219030	Thompson Valley EMS	7	01/31/2022	10525	1,112.68	0.00	1,112.68
218634	UC Health Medical Group	7	01/31/2022	10526	170.75	0.00	170.75
218634	UC Health Medical Group	7	01/31/2022	10527	146.87	0.00	146.87
219029	Dr. Revelyn G Arrogante MD	7	01/31/2022	10528	668.84	0.00	668.84
218997	Emergency Physicians of the Rockies	7	01/31/2022	10529	441.72	0.00	441.72
218997	Emergency Physicians of the Rockies	7	01/31/2022	10530	642.06	0.00	642.06
218963	Northern Colorado Anes Pro	7	01/31/2022	10531	740.00	0.00	740.00
21117	Carolina Biological	13	01/19/2022	90673	86.81	0.00	86.81
21269	JW Pepper	4	01/19/2022	90674	55.00	0.00	55.00
21718	Robotics Education & Competition Foundation	8	01/19/2022	90675	1,980.00	0.00	1,980.00
21120	Weld RE-4 School District	6	01/19/2022	90676	285.85	0.00	285.85
218535	FirstBank	5	01/19/2022	90677	1,210.17	0.00	1,210.17
217721	BSN Sports	19	01/20/2022	90678	1,822.86	0.00	1,822.86
21117	Carolina Biological	19	01/20/2022	90679	64.12	0.00	64.12
21117	Carolina Biological	22	01/25/2022	90680	122.76	0.00	122.76
218951	Greeley West High School	25	01/25/2022	90681	125.00	0.00	125.00
21109	Mail N Copy	22	01/25/2022	90682	125.00	0.00	125.00
21718	Robotics Education & Competition Foundation	22	01/25/2022	90683	210.00	0.00	210.00
218395	VEX Robotics	24	01/25/2022	90684	87.38	0.00	87.38
218624	Weld Food Bank	20	01/25/2022	90685	856.06	0.00	856.06
21120	Weld RE-4 School District	22	01/25/2022	90686	216.22	0.00	216.22
21084	PERA	7	01/31/2022	13122111	1,819.31	0.00	1,819.31
21088	American Fidelity	7	01/31/2022	13122222	808.33	0.00	808.33
21088	American Fidelity	7	01/31/2022	13122333	3,664.84	0.00	3,664.84
21459	CBIZ	7	01/31/2022	13122444	4,779.93	0.00	4,779.93
21459	CBIZ	7	01/31/2022	13122555	440,319.18	0.00	440,319.18
21459	CBIZ	7	01/31/2022	13122666	68,189.03	0.00	68,189.03
21084	PERA	7	01/31/2022	13122777	181,520.56	0.00	181,520.56
21084	PERA	7	01/31/2022	13122999	3,831.29	0.00	3,831.29
218205	Delta Dental of Colorado	3	01/01/2022	01012211E	6,378.06	0.00	6,378.06
217847	US Foods Inc.	7	01/03/2022	010322881	184.00	0.00	184.00
218208	OptumRX	7	01/03/2022	010322900	848.19	0.00	848.19
217847	US Foods Inc.	7	01/05/2022	010522881	5,970.98	0.00	5,970.98
217847	US Foods Inc.	7	01/06/2022	010622881	1,273.80	0.00	1,273.80
218207	UMR Health	7	01/07/2022	010722362	50,037.74	0.00	50,037.74
217847	US Foods Inc.	7	01/07/2022	010722881	93.16	0.00	93.16
218208	OptumRX	7	01/10/2022	011022901	6,954.63	0.00	6,954.63
218208	OptumRX	7	01/18/2022	011822381	27,243.15	0.00	27,243.15
21156	Xcel Energy	19	01/19/2022	01192288E	17,428.51	0.00	17,428.51
218535	FirstBank	7	01/21/2022	012122803	10.00	0.00	10.00
218208	OptumRX	7	01/24/2022	01242216E	37,897.49	0.00	37,897.49
217847	US Foods Inc.	7	01/26/2022	012622881	5,205.65	0.00	5,205.65
21088	American Fidelity	7	01/31/2022	131221212	14,918.48	0.00	14,918.48
218208	OptumRX	7	01/31/2022	013122231	46,976.78	0.00	46,976.78
218535	FirstBank	7	01/31/2022	013122803	20.00	0.00	20.00
<b>Report Totals</b>					<b>\$1,111,088.40</b>	<b>\$0.00</b>	<b>\$1,111,088.40</b>

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## Committee

Sara Bakula, Chair-absent  
Donna James, Board Treasurer -absent  
Rebecca Teeples, Executive Director  
SarahGennie Colazio, Finance Director

Paige Adams, Member  
Matt Meuli, Member-absent  
Levi Burkhardt, Member-absent

Lauren Miller, Business Manager~ attends as a resource to the Finance Committee

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## Agenda 2.16.22

### Meeting called to order at 4:03 pm

1. Review January 2022 financials
  - a. Review Rev & Exp detail
    - i. Food Service detail
    - ii. Fundraising detail
  - b. Review Balance Sheet
  - c. Review Student Fund financials
  - d. Review Check-Debit Register
  - e. Review CC Statement
  - f. **Motion to approve January financials by Paige, second by Rebecca, motion passes unanimously**
  
2. Next Meeting **Wednesday March 16th, 4:00pm**